



MTCS | Minnesota Transitions Charter School

K-12 Academic Community

2872 26th Avenue South, Minneapolis, MN 55406
Dennis Carlson, Superintendent
Keith Lester, Deputy Superintendent

Minnesota Transitions Charter School

Minutes of Regular Board Meeting

Thursday, November 16, 2017

4:30 p.m.

At Minnesota Transitions Charter School District Office

2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Becky Juntunen called the meeting to order at 4:39p.m.

Becky noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School ("MTCS") Board of Directors. Becky noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Becky Juntunen noted that as of the beginning of the meeting, the Board was made up of nine (9) Board Members. Becky noted the presence/non-presence of the following Board Members:

- **Becky Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Secretary/Treasurer (present)
- **Tamara Schultz** – Vice Chair (present)
- **Andrea Miller** – Teacher (present)
- **Britta Hagstrom** – Teacher (present)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (present)
- **Kirsten Krueger** – Teacher (present)
- **Aden Hussein** – Community Member (present)

Becky noted that at the beginning of the Board meeting, the Board had nine (9) individuals currently holding the office of Director on the Board of Directors. Becky noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Becky noted that, of the nine (9) Board Members currently on the Board, seven (7) were in attendance at the Board meeting. Becky noted the presence of a quorum.

The following individuals were also present for the meeting:

- Superintendent, Dennis Carlson
- Deputy Superintendent, Keith Lester
- Dustin Reeves with BerganKDV
- Charlie Kyte with Peers Solutions

3. Approval of Agenda

Martin Lukaszewski made a motion to approve the agenda. The motion was seconded by Tamara Schultz. No discussion occurred / Discussion followed. The motion passed 6-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahan and Martin Lukaszewski. No board members voted against the motion.

4. Certification of Election Results

Becky Juntunen accepted and confirmed the election results for three board members; Andrea Miller, Britta Hagstrom and Aden Hussein. The motion for the adoption of this resolution was seconded by, Sheila McMahan. The motion passed 6-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahan and Martin Lukaszewski. No board members voted against the motion.

5. Superintendent Search Agreement, Peers Solutions

Charlie Kyte with Peers Solutions presented an agreement to conduct the Superintendent Search for the 2018-2019 school year. Andrea Miller made a motion to approve the agenda. The motion was seconded by Kirsten Krueger. No discussion occurred / Discussion followed. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahan, Martin Lukaszewski, Andrea Miller, Aden Hussein and Britta Hagstrom. No board members voted against the motion.

6. Election of Officers

Andrea Miller made a motion to have Becky Juntunen hold the Board Chair position. The motion was seconded by Tami Schultz. No discussion occurred / Discussion followed. The motion passed 8-0 with votes in favor from Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahan, Martin Lukaszewski, Andrea Miller, Aden Hussein and Britta Hagstrom. No board members voted against the motion.

Martin Lukaszewski made a motion to have Tamara Schultz hold the Vice Chair position. The motion was seconded by Sheila McMahan. No discussion occurred / Discussion followed. The motion passed 8-0 with votes in favor from Becky Juntunen, Hassan Hassan, Kirsten Krueger, Sheila McMahan, Martin Lukaszewski, Andrea Miller, Aden Hussein and Britta Hagstrom. No board members voted against the motion.

Tamara Schultz made a motion to have Martin Lukaszewski hold the Secretary/Treasurer position. The motion was seconded by Hassan Hassan. No discussion occurred / Discussion followed. The motion passed 8-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahan, Andrea Miller, Aden Hussein and Britta Hagstrom. No board members voted against the motion.

7. Board Meeting Schedule

Tamara Schultz made a motion to continue to have the board of directors meet every fourth Thursday of each month at 4:45pm. The motion was seconded by Andrea Miller. No discussion occurred / Discussion followed. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahon, Andrea Miller, Aden Hussein, Martin Lukaszewski and Britta Hagstrom. No board members voted against the motion.

8. MDE Designations

Martin Lukaszewski made a motion to accept the designations as provided. Tami Schultz as the IOWA Authority. Kelly Dietrich as the Special Ed Director. Tami Schultz and Kelly Dietrich as the Federal Grant Authorizer. Tami Schultz as the Title Grant Programs Authorized Representative. The motion was seconded by Andrea Miller. No discussion occurred / Discussion followed. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahon, Andrea Miller, Aden Hussein, Martin Lukaszewski and Britta Hagstrom. No board members voted against the motion.

9. Designation of Depositories

Tami Schultz made a motion to accept the designations of depositories of Venture and US Bank. The motion was seconded by Kirsten Krueger. No discussion occurred / Discussion followed. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahon, Andrea Miller, Aden Hussein, Martin Lukaszewski and Britta Hagstrom. No board members voted against the motion.

10. Bank Authorized Signers

Tami Schultz made a motion to accept the bank authorized signers; whom are the Board Chair, Board Treasurer, Superintendent and Business Manager. The motion was seconded by Andrea Miller. No discussion occurred / Discussion followed. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahon, Andrea Miller, Aden Hussein, Martin Lukaszewski and Britta Hagstrom. No board members voted against the motion.

11. Administrative Authority

Tami Schultz made a motion to grant Dustin Reeves and Christina Wordes, with BKDV administrative authority to execute and update cash management agreements. The motion was seconded by Martin Lukaszewski. No discussion occurred / Discussion followed. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahon, Andrea Miller, Aden Hussein, Martin Lukaszewski and Britta Hagstrom. No board members voted against the motion.

12. Designation of Official Newspaper

Martin Lukaszewski made a motion to accept the Star Tribune as the official designated newspaper for MTCS. The motion was seconded by Andrea Miller. No discussion occurred / Discussion followed. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Hassan Hassan, Kirsten Krueger, Sheila McMahon, Andrea Miller, Aden Hussein, Martin Lukaszewski and Britta Hagstrom. No board members voted against the motion.

13. Approval of daily and Hourly Rates of Pay

Becky Juntunen noted that there will be no action taken at this time, in regards to this agenda item.

14. Consent Agenda

Martin Lukaszewski made a motion to approve the Consent Agenda; including the approval of the most recent board minutes, human resources new hire and resignations and accounts payable. Ratifying and confirming all actions taken during the October 26th, 2017 Board Meeting. The motion was seconded by Andrea Miller. There was no discussion/Discussion followed and no items were removed from the consent agenda. The motion passed 9-0 with votes in favor from Becky Juntunen, Tamara Schultz, Andrea Miller, Hassan Hassan, Britta Hagstrom, Sheila McMahan, Martin Lukaszewski, Aden Hussein and Kirsten Krueger. No board members voted against the motion.

15. Reports and Discussion

- i. Dustin Reeves with BKDV provided a brief description of the current financial report.
- ii. Dennis Carlson and Keith Lester provided a Superintendent report to include; Budget Challenge, Marketing/Recruiting, Cabinet discussion.

16. Action Items

- i. Board Committees are as follows:

Executive: Becky Juntunen, Martin Lukaszewski and Tamara Schultz

Finance: Martin Lukaszewski, Aden Hussein and Becky Juntunen

Academic: Tamara Schultz, Britta Hagstrom, Andrea Miller and Hassan Hassan

Board: Becky Juntunen, Martin Lukaszewski, Tamara Schultz and Kirsten Krueger

17. Information and Announcements

Becky Juntunen noted that there will be no action taken at this time, in regards to this agenda item.

18. Adjournment

Meeting was adjourned at 5:45pm