

Minnesota Transitions
CHARTER SCHOOL

Minnesota Transitions Charter School

Minutes of Regular Board Meeting October 27th 2016 4:00 p.m.

**At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406**

1. Call to Order

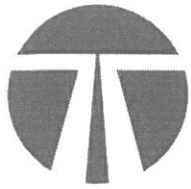
Becky Juntunen called the meeting to order at 4:03 p.m.

Becky noted that the meeting is a regular Board Meeting of the Minnesota Transitions Charter School (“**MTCS**”) Board of Directors and that the meeting is being audio recorded by Becky Juntunen. Becky noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Becky Juntunen noted that as of the beginning of the meeting, the Board was made up of nine (9) Board Members. Becky noted the presence of the following Board Members:

- **Becky Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Vice Chair (present)
- **Tamara Schultz** – Secretary/Treasurer (present)
- **Andrea Miller** – Teacher (present)
- **Rand Retterath** – Community Member (present)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (present)
- **Dekha Osman** – Parent (present)
- **Wendy Lorenz-Walraven** – Community Member (present)



Becky noted that at the beginning of the Board meeting, the Board had nine (9) individuals currently holding the office of Director on the Board of Directors. Becky noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board members in attendance. Becky noted that, of the nine (9) Board members currently on the Board, nine (9) were in attendance at the Board meeting. Becky noted the presence of a quorum.

The following individuals were also present for the meeting:

- **Mary Becker** – MTCS Human Resources Director
- **Dustin Reeves** – MTS Financial Manager from BKDA
- Miscellaneous Teachers, Parents, and Guests

3. **Review of Agenda**

Becky Juntunen the agenda.

4. **Approval of the September 22nd 2016 Regular Board Meeting Minutes & Ratification of Actions taken during the meeting.**

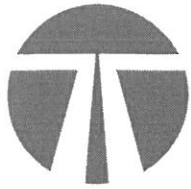
Rand Retterath made a motion to approve the September 22nd 2016 Board Meeting Minutes for the “Open Session” and ratify and confirm all actions taken during the September 22nd 2016 Board Meeting. The motion was seconded by Hassan Hassan. There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.

5. **Approval and Ratification of Executive Committee Minutes and Actions**

Becky Juntunen noted that there are no Executive Committee Minutes to be Approved.

6. **Financials Report Presented by BKDA**

Dustin Reeves presented the financial statements, which were included in the board packet.



7. Strategic Plan

District Administrator, Erin Schurman will propose dates for review of the strategic plan.

8. Contracts

- A) Livio Mobile Healthcare Clinic presented services they would provide to our district. Tamara Schultz made a motion to approve the Livio contract; the motion was seconded by Sheila McMahon. There was no discussion/Discussion followed. The motion passed (9-1), with votes in favor from Becky Juntunen, Tamara Schultz, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. Martin Lukaszewski abstained.
- B) Communication and Marketing Contract with Risdall. Rand Retterath made a motion to approve the Risdall contract; the motion was seconded by Dekha Osman . There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.

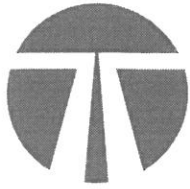
9. Resignations / New Hires

Rand Retterath made a motion to accept the resignations that Mary Becker, HR Director presented. The motion was seconded by Wendy Lorenz-Walraven There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.

Rand Retterath made a motion to accept the new hire Mary Becker, HR Director presented. The motion was seconded by Andrea Miller. There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.

10. Superintendent Search

Mary Becker, HR Director informed that the November 17th 2016 board meeting, Charlie Kyte will be making a presentation.



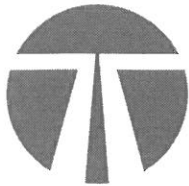
11. New Business

- A) Interim Superintendent, Dennis Carlson presented his Superintendent report. A vote of confidence was suggested by the board. Rand Retterath made a motion to accept the movement proposed. The motion was seconded by Wendy Lorenz-Walraven. There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.
- B) Tamara Schultz provided an update regarding the World's Best Work Force. The full report is due in November. Tamara Schultz informed that the MMR scores increased significantly.
- C) Becky Juntunen called for a motion regarding the approval of the P-card for the District Social Worker (\$1,000.00) and Curriculum Director (\$10,000.00 starting limit). Sheila McMahon made a motion to accept the movement proposed. The motion was seconded by Wendy Lorenz-Walraven. There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.
- D) Becky Juntunen called for a motion regarding the approval of \$10,000.00 credit card for the District office. Rand Retterath made a motion to accept the movement proposed. The motion was seconded by Wendy Lorenz-Walraven. There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.
- E) Becky Juntunen called for a motion for the 4 million pay off to Connections Academy. Martin Lukaszewski made a motion to accept the movement proposed. The motion was seconded by Dekha Osman. There was no discussion/Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.

12. Adjournment

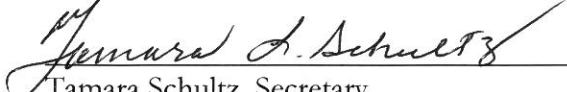
- A) Rand Retterath made a motion to adjourn the Board Meeting. The motion was seconded by Martin Lukaszewski. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Wendy Lorenz-Walraven, Hassan Hassan and Rand Retterath. No Board members voted against the motion.

Adjourned at 6.18 p.m.



Minnesota Transitions
CHARTER SCHOOL

Respectfully submitted.


Tamara Schultz, Secretary

Certification of Accuracy of Minutes

I, Tamara Schultz, Secretary for the Minnesota Transitions Charter School Board of Directors, being duly sworn under oath, hereby swear, certify, and declare that the above Minutes are a true and correct summary of the actions taken by the Board of Directors at the regular Board Meeting held on October 27th 2016.

County of Hennepin)
) ss.
State of Minnesota)

Subscribed and sworn to before me
this 11 day of 15, 2016.


Tamara Schultz, Secretary


Notary Public

