

Adopted: July 27, 2017 _____

Revised: _____

MTCS Policy 206
MSBA Orig. 1996
Rev. 2015

213 BOARD COMMITTEES

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the Minnesota Transitions Charter School (MTCS) Board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of MTCS to designate MTCS Board committees or subcommittees when it is determined that a committee process facilitates the mission of MTCS.
- B. MTCS Board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the Board and MTCS.
- C. A MTCS Board committee or subcommittee will be formed by Board resolution which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee has only such authority as specified by the MTCS Board.
- E. The MTCS Board will receive reports or recommendations from a committee or subcommittee for consideration. The Board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The MTCS Board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The MTCS Board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the MTCS Board shall not appoint a subcommittee of that committee without approval of the Board.

III. APPOINTMENT OF COMMITTEES

- A. Pursuant to the MTCS Bylaws, the MTCS Board shall have the following standing committees:
 - 1. Executive Committee.

2. Finance Committee.

- B. The MTCS Board will establish, by resolution, for each ad hoc committee the number of members, the term and the charge or mission of each such committee.
- C. The MTCS Board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

IV. PROCEDURES FOR MTCS BOARD COMMITTEES

- A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the MTCS Board.
- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the MTCS Board.
- D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the MTCS Board committee.
- E. A committee or subcommittee of the MTCS Board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the MTCS Board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)

Cross References: