

*Adopted: July 27, 2017*_____

*Revised:*_____

MTCS Policy 304
MSBA Orig. 1995
Rev. 1999

304 SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the Superintendent, a position description and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

- A. The Superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the Superintendent.
- B. The specific duties for which the Superintendent is accountable shall be set forth in a position description for the Superintendent and shall be measured by a performance appraisal instrument approved by the Minnesota Transitions Charter School (MTCS) Board in consultation with the Superintendent. The Board shall use this instrument to periodically evaluate the performance of the Superintendent.
- C. The MTCS Board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of Charter Schools as a model instrument or as negotiated with the Superintendent hired.

Legal References:

Cross References: