



August Board Meeting Minutes for Thursday August 27th 2015

Meeting in progress as of 5:31pm

Attended Members: Becky Juntunen, Norman Lynskey, Patrick Dreher, Scott Kringle and Sheila Casey

Other's in attendance: Patty Brostrom

- Consent of Agenda
 - ✓ Due to the completion of the MDE audit, agenda was revised to cover pertinent discussion that needed board's approval.
 - ✓ An additional board meeting will be held September 10th 2015 to discuss initial August .
- Discussion in regards to the case of CLP More discussion will be held at next board meeting.
- Two lease agreements up for Approval
 - A. PEASE Academy
 - ✓ 3 Year lease standard lease. Eligible for lease aide through August 31st 2018.
 - Scott Kringle motioned to approve the lease renewal. Becky Juntunen second motion. Motion carried as all members approved.
 - B. Virtual High School
 - ✓ It was confirmed that the lease for the Roseville location interest will not suffice as the building did not accept lease requests.
 - ✓ The current location is eligible for lease aide. Confident that the MTS authorizer will approve. This would be a 5 year lease.
 - ✓ The current location also provided 30 parking spots which would be paid by the landlord.
 - ✓ Bill Glenz – Director voiced concerns that they may outgrow this space in time. It was confirmed that there is a standard escape clause and landlord will work with Virtual if we need to break the lease terms.
 - Becky Juntunen motions to accept renewal of lease at current Virtual location. Patrick Dreher seconds motion. Motion carried as all members approve.



- Virtual Work from Home Policy
 - ✓ Two options for the policy were presented from Director Bill Glenz and reviews by Patty Brostrom and Mary Becker.

Option 1: Employees will be provided a parking pass and work in the office full time. If an employee needs to work from home on a specific day for a specific reason their supervisor will have to approve that request on a case by case basis.

****Parking passes should not be used after work hours and are not for personal use***

Option 2 – Employees who have been at MVHS for more than one year can apply to work from home 3 days per week. They will be required to be in the office the other 2 days per week. All parking and/or transportation fees will be the responsibility of the employee. The 2 days located in the office will be determined by MVHS administration. The employee will also be required to come in on any other staff development or in house training days. It should be noted that these are general guide lines, employees may be required to work in the office 5 days a week on occasion. It is understood that no additional work from home will be granted upon those occasions.

****Administration reserves the right to take option 2 away from any employee at anytime***

The position you hold will determine whether option 2 if available to you. Your direct supervisor and director of the school will determine if your position allows for that flexibility. Not every position within MNVHS will be eligible for Work from home.

- Scott Kringle motions to accept. Norman Lynskey seconds motion. Motion carried as all members approve.

- Board Member Updates
 - ✓ Two board members have moved on and are longer apart of the MTS Board of Directors.
 - Tim Cunningham
 - Beth Ingberg
 - ✓ Currently there are two licensed teacher positions.
 - ✓ One community position.

- Patrick Dreher motions to adjourn meeting at 5:57pm. Sheila Casey seconds motion. Motion carried as all members approved.



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