



Minnesota Transitions Charter School

**Minutes of Regular Board Meeting
Thursday February 23 2017
4:00 p.m.**

**At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406**

1. Call to Order

Becky Juntunen called the meeting to order at 4:03 p.m.

Becky noted that the meeting is a regular Board Meeting of the Minnesota Transitions Charter School (“**MTCS**”) Board of Directors. Becky noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Becky Juntunen noted that as of the beginning of the meeting, the Board was made up of eight (8) Board Members. Becky noted the presence of the following Board Members:

- **Becky Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Vice Chair (present)
- **Tamara Schultz** – Secretary/Treasurer (present)
- **Andrea Miller** – Teacher (present)
- **Rand Retterath** – Community Member (present)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (not present)
- **Dekha Osman** – Parent (present)
- **Beth Ingberg** – Community Member (present)

Becky noted the absence of the following Board Members:

- **Hassan Hassan** – Parent (not present)



Becky noted that at the beginning of the Board meeting, the Board had eight (8) individuals currently holding the office of Director on the Board of Directors. Becky noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Becky noted that, of the nine (9) Board members currently on the Board, eight (8) were in attendance at the Board meeting. Becky noted the presence of a quorum.

The following individuals were also present for the meeting:

- Dennis Carlson –Interim Superintendent
- Keith Lester - Consultant
- Mary Becker –HR Director
- BKDA – Accounting Partner

3. Approval of the Thursday January 26 2017 Regular Board Meeting Minutes & Ratification of Actions taken during the meeting.

Beth Ingberg made a motion to approve the Thursday January 26 2017 Board Meeting Minutes for the “Open Session” and ratify and confirm all actions taken during the Thursday January 26 2017. The motion was seconded by Andrea Miller. There was no discussion/Discussion followed. The motion passed (8-0) with votes in favor Becky Juntunen, Tami Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Rand Retterath, Beth Ingberg and Dekha Osman No Board members voted against the motion.

Rand Retterath noted that he would like corrections made to the January 26 2017 minutes to reflect his recommendation to have a policy in place for the Board of Directors to review any audit reports prior to the report being sent to state. Correction will be made by Erin Schurman.

Rand Retterath, approached the Board of Directors for clarity regarding notations on the Superintendent report section 8c. The questions he had were clarified further by the board.



4. Financials Report

Dustin Reeves with BKDA presented the financial summary and statement to the Board of Directors.

Dustin Reeves informed the Board that BKDA and appropriate MTS staffs are working towards the new banking relationship with Venture banks, and closing out with the current relationship with Sunrise banks.

Rand Retterath requested the financial statements and summary be sent to the board ahead of time as the board needs time for preparation for approval.

Beth Ingberg made a motion to approve the financial summary and statement as presented. The motion was seconded by Andrea Miller. There was no discussion/Discussion followed. The motion passed (8-0) with votes in favor Becky Juntunen, Tami Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Rand Retterath, Beth Ingberg and Dekha Osman No Board members voted against the motion.

5. Human Resources

a) Mary Becker requested board approval on two new hires throughout the District.

Beth Ingberg made a motion to approve the new hires as presented by Mary Becker. The motion was seconded by Sheila McMahon. There was no discussion/Discussion followed. The motion passed (8-0) with votes in favor Becky Juntunen, Tami Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Rand Retterath, Beth Ingberg and Dekha Osman No Board members voted against the motion.

b) Mary Becker requested board approval on two terminations throughout the District.

Beth Ingberg made a motion to approve the terminations as presented by Mary Becker. The motion was seconded by Sheila McMahon. There was no discussion/Discussion followed. The motion passed (8-0) with votes in favor Becky Juntunen, Tami Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Rand Retterath, Beth Ingberg and Dekha Osman No Board members voted against the motion.



6. Superintendent Report

Dennis Carlson presented the Superintendent report. Items highlighted were: Positive budget detail, motivated to offer more courses throughout the district, importance of marketing.

7. New Business

- a) Next proposed Special Board meeting to be held March 2 2017 at 4pm. Beth Ingberg is unable to make this date and time. New date and time suggested is Wednesday March 1 2017 at 4pm. All board members agreed.

8. Adjournment

Beth Ingberg made a motion to adjourn the Board Meeting. The motion was seconded by Andrea Miller. The motion passed (8-0) there was no discussion/Discussion followed. The motion passed (8-0) with votes in favor Becky Juntunen, Tami Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Rand Retterath, Beth Ingberg and Dekha Osman No Board members voted against the motion.

Adjourned at 4:38 p.m.