



May Board Meeting Minutes for Thursday May 19th, 2016

Meeting in progress as of 4:28pm

Attended Members: Becky Juntunen, Norman Lynskey, Patrick Dreher, Scott Kringle, Tami Schultz, Andrea Miller, Martin Lukaszewski and Dekha Osman

Other's in attendance: Patty Brostrom and BKDA Representatives

- Consent of Agenda
 - ✓ Patty Brostrom requested an adjustment to the agenda to move the merger update detail to the preliminary budget discussion 2016-2017.
 - Norman Lynskey motions to accept changes to agenda. Becky Juntunen seconds. Motion carried as all members approve.

- Approval of April 2016 Minutes
 - Becky Juntunen motions to approve the April 2016 board minutes. Norman Lynskey seconds motion. Motion carried as all members approve.

- Financial
 - ✓ Chuck Herdegen with BKDA provided the following information regarding our budget for this year.
 - MTS is on track with the expenditures of the budget for this year.
 - MTS is on target with 33 students for over enrollment.
 - Spending for this year is being shut down to wrap up this year's budget. This is excluding small expenditures.
 - MTS will end the year with a \$57,000.00 fund balance.
 - Lease aid approval is still pending. Items being worked to provide to MDE
 1. Banaadir Certificate of Occupancy, this building has two addresses. We are awaiting appropriate documents from the landlord to determine what is required to be provided to MDE.
 2. Connection Academy fire inspection report.
 - Once lease aid is approved we should receive payment around the June 15th 2016 date.
 - Patrick Dreher motions to accept the finances. Andrea Miller seconds motion. Motion carried as all members approve.



- Bank Resolution
 - ✓ With the change in the Board Chair position it is required that MTS update the bank signatures. It was discussed to have the Board Chair, Superintendent and Treasurer signatures approved. As of May 19 2016 these positions are fulfilled by Scott Kringle – Board Chair, Superintendent – Patricia Brostrom and Tami Schultz –Treasurer. Only two signatures are required, however the board approved a third signature as an alternative if needed.
 - Patrick Dreher motions to accept the signatures. Andrea Miller seconds motion. Motion carried as all members approve.

- Preliminary Budget Discussion
 - ✓ The finance committee met to discuss budget models with or without the merger. There are pros and cons with both models.
 - ✓ The net surplus with merger would be \$85k. Without the merger would be \$451k
 - ✓ If the board made decision not to move forward with merger based on numbers listed in above bullet, the plan would be to move the 6th grade to the elementary site and make the high school a 7th-12th grade program. It was noted by Patty Brostrom that we would continue to recruit the students from Minneapolis Academy without the merger.
 - ✓ MTS has a clause that will assist in backing away from the merger.
 - Out clause states that in the event that either the Merger Company or the Surviving Company determines that it would not be in its best interest to proceed with the merger prior to its effective date, that party may elect to abandon the merger.
 - ✓ Both models will be provided to Pillsbury to review. Due to the net surplus detail, Patty Brostrom recommends not moving forward with the merger.
 - Tami Schultz motions to accept the recommendation to follow the merger out clause. Martin Lukaszewski seconds motion. Patrick Dreher abstains. Motion carried as majority of members approved.

- Personnel/Staff Contracts
 - ✓ A special public board meeting will take place Wednesday June 1st 4:30pm, for the board to review and determine appropriate approval or recommendations on staff contracts.



- Vendor Contracts
 - ✓ Transportation contract is currently with TCT Transportation. The contract consists of TCT managing the scheduling route of the MTS transportation; TCT will also review routes and revise accordingly.
 - ✓ The contract would be in place for two years. Annual contract rate is \$49k which is guaranteed for both years.
 - ✓ Patty Brostrom informed the board that utilizing TCT services saved MTS half a million. After looking at possible routes next year we could potentially save 25%.
 - Becky Juntunen motions to accept contract. Andrea Miller seconds motion. Motion carried as all members approve.
 - ✓ An RFP for bid went out for the vended food services. The RFP was sent to three vendors personally as well as being publically posted on the MTS website. We received bids from two of the vendors. One vendor was disqualified as the RFP instructions were not followed as required.
 - ✓ Patty Brostrom recommended that MTS accept the two year contract from CKC Foods as they had compatible rates, and offered an onsite food manager at the high school location.
 - Becky Juntunen motions to accept contract. Andrea Miller seconds motion. Motion carried as all members approve.

- Policy Discussion
 - ✓ Patty Brostrom informed the board that the MTS policies need to be tightened up. Goal is to work towards, creating policies for the School Directors to follow.
 - Homebound
 - Attendance
 - ✓ Patty Brostrom stated that she will meet with each School Director to discuss policy best practices to update the MTS handbook. It was suggested that the Board of Directors set up a retreat to review handbook and policies annually.

- Old/New Business
 - ✓ The parent that was elected to the board as not attending three meetings. Bylaw states they declare ineligibility and no participation.
 - Tami Schultz motions to remove member elected by board. Norman Lynskey seconds motion. Motion carried as all members approve.

 - Becky Juntunen motions to adjourn at 5:19pm. Andrea Miller seconds motion. Motion carried as all members approve.