

Minnesota Transitions
CHARTER SCHOOL

Minnesota Transitions Charter School

**Minutes of Regular Board Meeting
Thursday December 22 2016
4:00 p.m.**

**At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406**

1. Call to Order

Becky Juntunen called the meeting to order at 4:06 p.m.

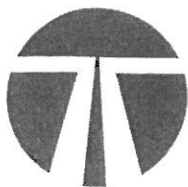
Becky noted that the meeting is a regular Board Meeting of the Minnesota Transitions Charter School ("MTCS") Board of Directors. Becky noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Becky Juntunen noted that as of the beginning of the meeting, the Board was made up of eight (8) Board Members. Becky noted the presence of the following Board Members:

- **Becky Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Vice Chair (present)
- **Tamara Schultz** – Secretary/Treasurer (present)
- **Andrea Miller** – Teacher (present)
- **Rand Retterath** – Community Member (present)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (present)
- **Dekha Osman** – Parent (present)

Becky noted that at the beginning of the Board meeting, the Board had eight (8) individuals currently holding the office of Director on the Board of Directors. Becky noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board members in attendance. Becky noted that, of the eight (8) Board members currently on the Board, eight (8) were in attendance at the Board meeting. Becky noted the presence of a quorum.



The following individuals were also present for the meeting:

- Dennis Carlson – Interim Superintendent
- Mary Becker – MTCS Human Resources Director
- Dustin Reeves - BKDA
- Miscellaneous Teachers, Parents, and Guests

3. Elect Board Members

Andrea Miller made a motion to elect Beth Ingberg to the Board of Directors as a interested community member. This person will fill the vacancy caused by Wendy Lorenz-Walraven. This term expires February of 2018. The motion was seconded by Sheila McMahon. There was no discussion / Discussion followed. The motion passed (7-1), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Rand Retterath and Hassan Hassan. Dekha Osman abstained from voting. No Board members voted against the motion.

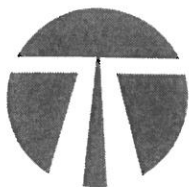
4. Approval of the November 17 2016 regular Board Meeting Minutes & Ratification of Actions taken during the meeting.

Tamara Schultz made a motion to approve the November 17 2016 Board Meeting Minutes for the "Open Session" and ratify and confirm all actions taken during the November 17 2016 Board Meeting. The motion was seconded by Martin Lukaszewski. There was no discussion/Discussion followed. The motion passed (7-2), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman and Hassan Hassan. Rand Retterath and Beth Ingberg abstained from voting.

5. Financials Report

Dustin Reeves with BKDA, presented the November financial statements and description to the Board of Directors. Dustin Reeves requested the Board Chair signature for the transition to Venture Bank.

Martin Lukaszewski made a motion to approve the financial reporting presented. The motion was seconded by Rand Retterath. There was no discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Hassan Hassan, Rand Retterath and Beth Inberg. No Board members voted against the motion.



6. Progress Review

Charlie Kyte presented the superintendent profile and focus group summary to the Board of Directors. Explained a timeline to consider and put into place.

7. Resignations / New Hires

Martin Lukaszewski made a motion to accept the resignations from Mary Becker, HR Director. The motion was seconded by Tamara Schultz. There was no discussion/Discussion followed. The motion passed (9-0) with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Hassan Hassan, Rand Retterath and Beth Inberg. No Board members voted against the motion.

Tamara Schultz made a motion to accept the new hire contracts from Mary Becker, HR Director.. The motion was seconded by Dekha Osman There was no discussion/Discussion followed. The motion passed (9-0) with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Hassan Hassan, Rand Retterath and Beth Inberg. No Board members voted against the motion.

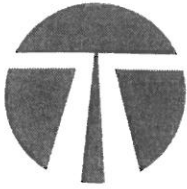
8. New Business

Mary Becker provided an update, regarding midyear Adjustments to salary. Two percent will be the given percentage.

Dennis Carlson presented the Superintendent report, it was stated by Dennis that this report is given with confidential data. Dennis Carlson reviewed the Needs Analysis and Legislative Platform, with the Board of Directors.

Dennis Carlson requested approval from the Board to pursue the Need Analysis in its content.

Andrea Miller made a motion to accept the request in pursuing the Needs Analysis The motion was seconded by Martin Lukaszewski. There was no discussion/Discussion followed. The motion passed (9-0) with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Hassan Hassan, Rand Retterath and Beth Inberg. No Board members voted against the motion.



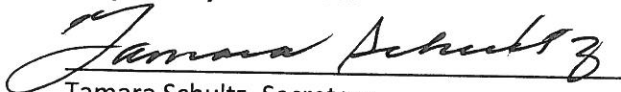
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9. **Adjournment**

Martin Lukaszewski made a motion to adjourn the Board Meeting. The motion was seconded by Beth Ingberg. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Hassan Hassan, Rand Retterath and Beth Inberg. No Board members voted against the motion.

Adjourned at 6:13 p.m.

Respectfully submitted.


Tamara Schultz, Secretary


Certification of Accuracy of Minutes

I, Tamara Schultz, Secretary for the Minnesota Transitions Charter School Board of Directors, being duly sworn under oath, hereby swear, certify, and declare that the above Minutes are a true and correct summary of the actions taken by the Board of Directors at the Regular Board Meeting of the Board of Directors held on Thursday December 22, 2016.

County of Hennepin)
) ss.
State of Minnesota)

Subscribed and sworn to before me
this _____ day of _____, 2017


Tamara Schultz, Secretary


Notary Public

