

Minnesota Transitions
CHARTER SCHOOL

Minnesota Transitions Charter School

Minutes of Special Board Meeting
January 17 2017
4:00 p.m.

At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Becky Juntunen called the meeting to order at 4:04 p.m.

Becky noted that the meeting is a special Board Meeting of the Minnesota Transitions Charter School (“**MTCS**”) Board of Directors. Becky noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

Becky noted that circumstances exist that, in the judgment of the Board Chair, constitute special circumstances and require immediate consideration by the Board. These circumstances include the following:

- Update to Superintendent Search

2. Roll Call and Noting of Quorum

Becky Juntunen noted that as of the beginning of the meeting, the Board was made up of nine (9) Board Members. Becky noted the presence of the following Board Members:

- **Becky Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Vice Chair (present)
- **Tamara Schultz** – Secretary/Treasurer (present)
- **Andrea Miller** – Teacher (present)
- **Rand Retterath** – Community Member (present – via phone)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (present)
- **Dekha Osman** – Parent (present)
- **Beth Ingberg** – Community Member (present)



Becky noted that at the beginning of the Board meeting, the Board had nine (9) individuals currently holding the office of Director on the Board of Directors. Becky noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board members in attendance. Becky noted that, of the nine (9) Board members currently on the Board, nine (9) were in attendance at the Board meeting. Becky noted the presence of a quorum.

The following individuals were also present for the meeting:

- Dennis Carlson – Interim Superintendent
- Keith Lester – Presenter
- Charlie Kyte – Peers Solutions
- Mary Becker – MTCS Human Resources Director
- Miscellaneous Teachers, Parents, and Guests

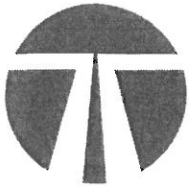
3. Superintendent Search Update

Charlie Kyte, with Peers Solutions presented a job share opportunity for school year 2017-2018 which would involve Dennis Carlson, current Interim Superintendent, holding the Superintendent role (part time) and having Keith Lester hold the Deputy Superintendent Role (part time). The job shared items were broken down as to who held what responsibilities.

Mary Becker; HR Director provided a salary range for this job shared role. The proposal would be 200 days with the salary ranging \$180-\$190k, as either contract would be seeking benefits.

Recommendation per Charlie Kyte, is to have both Dennis and Keith present how the job share position is going to the Board of Directors on a quarterly basis.

Beth Ingberg made a motion to enter into a contract development with Dennis Carlson and Keith Kester to bring the contracts back to the Board of Directors for final approval on the January 26th 2017 board meeting. The motion was seconded by Andrea Miller. There was no discussion / Discussion followed. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Beth Ingberg, Rand Retterath (via phone) Hassan Hassan and Dekha Osman. No Board members voted against the motion.



4. **Adjournment**

Martin Lukaszewski made a motion to adjourn the Board Meeting. The motion was seconded by Beth Ingberg. The motion passed (9-0), with votes in favor from Becky Juntunen, Tamara Schultz, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dekha Osman, Hassan Hassan, Rand Retterath and Beth Inberg. No Board members voted against the motion.

Adjourned at 4:51 p.m.

Respectfully submitted.


Tamara Schultz, Secretary

Certification of Accuracy of Minutes

I, Tamara Schultz, Secretary for the Minnesota Transitions Charter School Board of Directors, being duly sworn under oath, hereby swear, certify, and declare that the above Minutes are a true and correct summary of the actions taken by the Board of Directors at the Special Board Meeting of the Board of Directors held on January 17 2017

County of Hennepin)
) ss.
State of Minnesota)

Subscribed and sworn to before me
this _____ day of _____, 2017.


Tamara Schultz, Secretary


Notary Public

