



MTCS | Minnesota Transitions Charter School

K-12 Academic Community

2872 26th Avenue South, Minneapolis, MN 55406

Dennis Carlson, Superintendent

Keith Lester, Deputy Superintendent

REGULAR BOARD MEETING AGENDA

Thursday November 16th 2017

4:30pm

Minnesota Transitions Charter School District Office

2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order
2. Roll Call and Noting of Quorum
3. Approval of Agenda
4. Certification of Election Results
5. Charlie Kyte with Peers Solution Regarding Superintendent Search
6. Election of Officer
 - i. Board Chair
 - ii. Vice Chair
 - iii. Secretary/Treasurer
7. Board Meeting Schedule
8. MDE Designations
 - i. Identified Official with Authority (IOWA)
 - ii. Special Ed Director
 - iii. Federal Grant Authorization
 - iv. Title Grant Programs Authorized Representative
9. Designation of Depositories
 - i. Venture Bank
 - ii. US Bank

10. Authorized Signers at Banks
 - i. Board Chair
 - ii. Board Treasurer
 - iii. Superintendent
 - iv. Business Manager

11. Granting of Administrative Authority:
Dustin Reeves and Christina Wordes are granted Administrative authority to execute and update any and all Cash Management Agreements with Venture Bank and to further grant authority to certain BerganKDV employees to perform activities necessary to carry out bank account -related functions including, but not limited to:
 - Payment of: employee payroll; federal, state, and unemployment taxes (deductions and/or benefits); and other payroll related deductions and benefits (when appropriate)
 - Payment of contributions to the Teachers Retirement Associations (TRA) and to the Public Employee Retirement Association (PERA) for deductions and benefits.
 - Payments, including, but not limited to: building lease payments, credit card payments, and other vendor payments (when appropriate).
 - Other payments authorized by the board of directors
 - Monitoring, reconciliation, and management of bank transactional activity
 - Transfer of funds between the school's bank accounts at Venture Bank
 - Investment of excess funds
 - Execution and release of pledge agreements
 - Temporary and permanent ACH Limit changes

12. Designation of Official Newspaper

13. Approval of Daily and Hourly Rates of Pay
 - i. Substitute Teachers
 - ii. Substitute Paraprofessionals
 - iii. Substitute Other Positions as Needed
 - iv. Certified Staff – Hourly Work Approval
 - v. Non Certified Staff – Hourly Rate Based on Work Agreement
 - vi. Enrichment Class and Activities – As Negotiated

The Superintendent along with the HR Director have discretion to adjust these rates on an as-needed basis should the need occur.

14. Consent Agenda
 - a. Approval of Most Recent Board Meeting Minutes
 - b. HR new hires and/or resignation
 - c. Accounts payable Approval

15. Reports and Discussion
 - i. Financial Report
16. Action Items
17. Information and Announcements
 - a. Upcoming Meetings/Events
 - i. PEASE Academy Harvest Festival November 16th, 2017
 - ii. Pillsbury Audit Review due November 27th.
18. Adjournment