



Minnesota Transitions Charter School

Minutes of Executive Committee Meeting

Tuesday July 10th, 2018

11:30am

At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Rebecca Juntunen called the meeting to order at 11:36am.

Rebecca noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School (“MTCS”) Board of Directors. Rebecca noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Rebecca Juntunen noted that as of the beginning of the meeting, the Executive Board committee was made up of three (3) Board Members. Rebecca noted the presence/non-presence of the following Board Members:

- **Rebecca Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Secretary/Treasurer (not present)
- **Tamara Schultz** – Vice Chair (present)

Rebecca noted that at the beginning of the Board meeting, the Executive Board Committee had three (3) individuals currently holding the office of the Board Executive Committee. Rebecca noted that, to establish a quorum, the Board Executive Committee must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires two (2) Board Members in attendance. Rebecca noted that, of the three (3) Board Members currently on the Board, two (2) were in attendance at the Board meeting. Rebecca noted the presence of a quorum.

The following individuals were also present for the meeting:

- Executive Assistant to Superintendent – Erin Schurman

3. Approval of Agenda

Tamara Schultz made a motion to approve the agenda. The motion was seconded by Rebecca Juntunen. There was no discussion. The motion passed 2-0 with votes in favor from Rebecca Juntunen and Tamara Schultz. No board members voted against the motion.

8. Action Items

a. Bid Proposal for District Office Construction

Tamara Schultz made a motion to approve the construction bid as proposed by Versacon. The motion was seconded by Rebecca Juntunen. There was discussion to move forward with replacing new carpet throughout the district office and board room as well. The motion passed 2-0 with votes in favor from Rebecca Juntunen and Tamara Schultz. No board members voted against the motion.

12. Adjournment

Meeting was adjourned at 11:44am