



Minnesota Transitions Charter School

Minutes of Regular Board Meeting

Thursday, June 21st, 2018

4:45 p.m.

At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Rebecca Juntunen called the meeting to order at 4:48p.m.

Rebecca noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School (“MTCS”) Board of Directors. Rebecca noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Rebecca Juntunen noted that as of the beginning of the meeting, the Board was made up of nine (9) Board Members. Rebecca noted the presence/non-presence of the following Board Members:

- **Rebecca Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Secretary/Treasurer (present)
- **Tamara Schultz** – Vice Chair (present)
- **Andrea Miller** – Teacher (present)
- **Aden Hussein** – Community Member (not present)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (not present)
- **Kirsten Krueger** – Teacher (not present)
- **Britta Hagstrom** – Teacher (not present)

Rebecca noted that at the beginning of the Board meeting, the Board had nine (9) individuals currently holding the office of Director on the Board of Directors. Rebecca noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Rebecca noted that, of the nine (9) Board Members currently on the Board, five (5) were in attendance at the Board meeting. Rebecca noted the presence of a quorum.

The following individuals were also present for the meeting:

- Superintendent, Dennis Carlson
- Deputy Superintendent, Keith Lester
- HR Director, Mary Becker

3. Open Forum/Pubic Comment

It was noted by Rebecca Juntunen that there were no requests to speak.

4. Approval of Agenda

Andrea Miller made a motion to approve the agenda. The motion was seconded by Martin Lukaszewski. There was no discussion. The motion passed 5-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

5. Consent Agenda

Sheila McMahon made a motion to approve the Consent Agenda including the approval of May board minutes, May finance committee minutes, accounts payable, Pease Academy lease, lease amendment, credit card authorization and 2018/2019 staffing list and termination. The motion was seconded by Tamara Schultz. The motion passed 5-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

6. Reports and Discussion

- a. Pillsbury: Emily Edstrom presented the amended contract between MTCS.
- b. Financial report: This report was given by Martin Lukaszewski. The Finance Committee had a meeting on Tuesday, June 18th, 2018 and recommends the approval of the June financial statements as presented.
- c. Superintendent Report: This report was given by both Dennis Carlson and Keith Lester. The reports are attached.
- d. Q comp Report: Becky presented the Q comp report, providing detail and entertaining ant feedback.
- e. Board Committee Report: There is nothing to report.
- f. Board work session: Board discussed the value and need regarding additional training and work session. Date set for July 26th from 12-pm-4pm.



8. Action Items

a. Approval of FY18 revised budget/FY19 original budget

Martin Lukaszewski made a motion to approve the FY18 revised budget. The motion was seconded by Tami Schultz. There was no discussion. The motion passed 5-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

Tami Schultz made a motion to approve the FY19 original budget. The motion was seconded by Martin Lukaszewski. There was no discussion. The motion passed 5-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

b. Crisis Plan

Tami Schultz made a motion to approve the crisis plan as presented. The motion was seconded by Sheila McMahon. There was no discussion. The motion passed 5-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

c. Literacy Plan

Martin Lukaszewski made a motion to approve the literacy plan as presented. The motion was seconded by Andrea Miller. There was no discussion. The motion passed 5-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

d. Snow day calendar adjustment

Martin Lukaszewski made a motion to approve snow day calendar as presented. The motion was seconded by Tami Schultz. There was no discussion. The motion passed 5-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

11. Upcoming Meetings/Events

a. Marketing:

2018 Summer Community Events for MTCS

Opportunity	Date & Time	Focus
Somali Independence Day event	Saturday, June 30 from 1:30 to 8pm.	Banaadir Academy programs (waiting for information)
Open Streets, Lake and Hiawatha	Sunday, July 22, from 11am until 5pm	District programs
Open Streets Northeast Minneapolis	Sunday, August 5, from 11am until 5pm	MTS Elementary, Banaadir Academy, and general.
MTCS, District-wide event outside the District offices (Secondary programs) in August.	Saturday, August 18 10-2	All programs, new leadership, what we stand for.

12. Adjournment

Meeting was adjourned at 5:48pm