



K-12 Academic Community

Minnesota Transitions Charter School

Minutes of Regular Board Meeting Thursday, April 26, 2018 4:45 p.m.

At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Rebecca Juntunen called the meeting to order at 4:46p.m.

Rebecca noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School ("MTCS") Board of Directors. Rebecca noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Rebecca Juntunen noted that as of the beginning of the meeting, the Board was made up of nine (9) Board Members. Rebecca noted the presence/non-presence of the following Board Members:

- **Rebecca Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Secretary/Treasurer (present)
- **Tamara Schultz** – Vice Chair (present)
- **Andrea Miller** – Teacher (not present)
- **Aden Hussein** – Community Member (not present)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (present at 4:50pm)
- **Kirsten Krueger** – Teacher (present)
- **Britta Hagstrom** – Teacher (present)

Rebecca noted that at the beginning of the Board meeting, the Board had nine (9) individuals currently holding the office of Director on the Board of Directors. Rebecca noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Rebecca noted that, of the nine (9) Board Members currently on the Board, eight (8) were in attendance at the Board meeting. Rebecca noted the presence of a quorum.



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The following individuals were also present for the meeting:

- Superintendent, Dennis Carlson
- Deputy Superintendent, Keith Lester
- MTCS Attorney, Trevor Helmers
- 2018/2019 Superintendent, Brian Erlandson
- Director of Elementary Schools, Shawn Fondow
- Dustin Reeves, Financial Manager, BerganKDV

3. Open Forum/Pubic Comment

It was noted by Rebecca Juntunen that there were no requests to speak.

4. Approval of Agenda

Andrea Miller made a motion to approve the agenda. The motion was seconded by Tami Schultz. There was no discussion. The motion passed 8-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski, Andrea Miller and Hassan Hassan. No board members voted against the motion.

5. Consent Agenda

Andrea Miller made a motion to approve the Consent Agenda including the approval of the most Recent Board Minutes, Financial Statements, Accounts Payable, New Hires, Resignations and Lease aide approvals that required board signatures. The motion was seconded by Tamara Schultz. The motion passed 8-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski, Andrea Miller and Hassan Hassan. No board members voted against the motion.

6. Reports and Discussion

- a. Superintendent Report: This report was given by both Dennis Carlson and Keith Lester. A copy is included within these minutes. The document shared was Transitions/Long Range Planning Outline.
- b. Financial Report: This report was given by Martin Lukaszewski and Dustin Reeves. The Finance Committee had a meeting on Tuesday, April 24, 2018 and recommends the approval of the March financial statements as presented.



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- c. Teacher Powered Schools: This report was given by Shawn Fondow. Shawn Fondow inquired support from the Board of Directors to implement a new design of Leadership at the Banaadir South School. He provided a clear outline regarding the implementation that can be reviewed within the created document that was provided to the Board of Directors. Board was supportive with the new teacher powered design.
- d. Board Committee Reports: No additional reports were given.

8. Action Items

a. Closed Session (Time closed 6:02pm/ Reopened at 7:08pm)

Closed Session: Pursuant to Minnesota Statutes section 13D.05, subdivision 3(b), the School Board will Department of Human Rights related to student discipline. The board of directors seeks legal advice on the status of the matter, alleged claims against MTCS, the Attorney's analysis of the same, and the options for responding to resolving such claims.

b. Possible action on the topics discussed in closed session approve and sign

Martin Lukaszewski made a motion to approve and sign the agreement with the MN Department of Human Rights discussed in the closed session, in the form presented or in a substantially similar form including revisions proposed by the MDHR to the extent they include substantially similar language. The motion was seconded by Andrea Miller. The motion passed 8-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski, Andrea Miller and Hassan Hassan. No board members voted against the motion.

c. Program Grade Expansion – Pre K

Shawn Fondow is seeking board approval regarding a voluntary pre k program at the Banaadir North location. This would need to be a district wide approved program, however it would be implemented at Banaadir North. Informational documented was provided to the board of directors.

Tamara Schultz made a motion to move forward with the application process. The motion was seconded by Britta Hagstrom. The motion passed 8-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski, Andrea Miller and Hassan Hassan. No board members voted against the motion.



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d. Succession Plan

Mary Becker, HR Director presented the MTCS succession planned that has been requested by our Authorizer.

Martin Lukaszewski made a motion to accept the succession plan. The motion was seconded by Kirsten Krueger. The motion passed 8-0 with votes in favor from Becky Juntunen, Tamara Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski, Andrea Miller and Hassan Hassan. No board members voted against the motion.

9. Information /Announcements

Erin Schurman, Board of Directors Secretary was asked to provide all upcoming events to the board of Directors.

The few that were mentioned are below:

- a. Prom for PEASE students May 11th. PEASE is hosting all MN recovery schools
- b. Banaadir Academy Family Picnic – Sumner Park/May 11th from 5pm-7pm
- c. MTCS Fundraiser May 12th, 2018 5pm-11pm Eagles Legion
- d. May Board Meeting – May 24th, 2018 at 4:45pm
- e. Teacher Appreciation Week May 7th-11th
- f. JROTC Program Accreditation
- g. AUSA ROTC 5K Sole Challenge May 5th.

10. Adjournment

The meeting was adjourned at 8:08pm



Erin Flynn Schurman
4/30/18

Becky Juntunen
4/30/18