



Minnesota Transitions Charter School

Minutes of Regular Board Meeting
Thursday, September 27th, 2018
4:45 p.m.

At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Rebecca Juntunen called the meeting to order at 4:58p.m.

Rebecca noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School (“MTCS”) Board of Directors. Rebecca noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Rebecca Juntunen noted that as of the beginning of the meeting, the Board was made up of nine (9) Board Members. Rebecca noted the presence/non-presence of the following Board Members:

- **Rebecca Juntunen** – Board Chair (present)
- **Martin Lukaszewski** – Secretary/Treasurer (present)
- **Tamara Schultz** – Vice Chair (present)
- **Andrea Miller** – Teacher (present)
- **Aden Hussein** – Community Member (not present)
- **Sheila McMahon** – Teacher (present)
- **Hassan Hassan** – Parent (not present)
- **Kirsten Krueger** – Teacher (present)
- **Britta Hagstrom** – Teacher (present)

Rebecca noted that at the beginning of the Board meeting, the Board had nine (9) individuals currently holding the office of Director on the Board of Directors. Rebecca noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Rebecca noted that, of the nine (9) Board Members currently on the Board, seven (7) were in attendance at the Board meeting. Rebecca noted the presence of a quorum.

The following individuals were also present for the meeting:

- Superintendent, Brian Erlandson
- Business Manager, Todd Netzke
- Minute Recorder, Erin Schurman

3. Open Forum/Pubic Comment

It was noted by Rebecca Juntunen that there were no requests to speak.

4. Approval of Agenda

Tami Schultz made a motion to approve the agenda. The motion was seconded by Martin Lukaszewski. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Tami Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

5. Consent Agenda

Tami Schultz made a motion to approve the Consent Agenda including the approval of the August minutes, August finance committee minutes, executive committee minutes, accounts payable, HR new hires, resignations and terminations and Connection Academy second amendment to lease. The motion was seconded by Andrea Miller. The motion passed 7-0 with votes in favor from Becky Juntunen, Tami Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

6. Reports and Discussion

- a. Financial Report: This report was given by Martin Lukaszewski. The Finance Committee had a meeting on Thursday September 27th, 2018 and recommends the approval of the August financial statements as presented.
- b. Superintendent Report: Brian Erlandson informed that he continues to work with Cabinet members and Directors on increasing enrollment numbers as this is a consistent focus.
- c. Board Committees: Nothing to report.

7. Action Items

a. Board Resolution Regarding Annual Meeting

Becky Juntunen made a motion to approve the Resolution. The motion was seconded by Britta Hagstrom. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Tami Schultz, Sheila McMahon, Kirsten Krueger, Britta Hagstrom, Martin Lukaszewski and Andrea Miller. No board members voted against the motion.

8. Adjournment

Meeting was adjourned at 5:41pm