



## Minnesota Transitions Charter School

### Minutes of Regular Board Meeting

Thursday, December 20th, 2018

4:45 p.m.

At Minnesota Transitions Charter School District Office  
2872 26<sup>th</sup> Avenue South, Minneapolis, MN 55406

#### 1. Call to Order

Martin Lukaszewski called the meeting to order at 4:47pm.

Martin noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School (“**MTCS**”) Board of Directors. Martin noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

#### 2. Pledge of Allegiance

Martin asked the room to stand and recite the pledge of allegiance

#### 3. Roll Call and Noting of Quorum

Martin Lukaszewski noted that as of the beginning of the meeting, the Board was made up of eight (8) Board Members. Martin noted the presence/non-presence of the following Board Members:

- **Martin Lukaszewski** – Board Chair (present)
- **Rebecca Juntunen** – Secretary/Treasurer (present)
- **Britta Hagstrom** – Vice Chair (present)
- **Andrea Miller** – Teacher (present)
- **Julie Starkey** – Parent (not present)
- **Sheila McMahon** – Teacher (present)
- **Kirsten Krueger** – Teacher (present)
- **Soham Sengupta** - Teacher (present)

Martin noted that at the beginning of the Board meeting, the Board has eight (8) individuals currently holding the office of Director on the Board of Directors. Martin noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Martin noted that, of the eight (8) Board Members currently on the Board, seven (7) were in attendance at the Board meeting. Martin noted the presence of a quorum.

The following individuals were also present for the meeting:

- Superintendent, Brian Erlandson
- PEASE Academy Director, Michael Durchslag
- Minute Recorder, Mary Becker

#### **4. Approval of Agenda**

It was noted by Becky Juntunen that most of the action items on the agenda had been addressed in the Finance committee meeting. So, those items were moved off the agenda.

Sheila McMahon made a motion to approve the revised agenda. The motion was seconded by Britta Hagstrom. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Kirsten Krueger. No board members voted against the motion.

#### **5. Open Forum/Public Comment**

It was noted by Martin Lukaszewski that there were no requests to speak.

#### **6. Consent Agenda**

Andrea Miller made a motion to approve the Consent Agenda including the approval of the Superintendent purchasing procedure limitation, approval of November finance and board minutes, accounts payable and HR new hires. The motion was seconded by Sheila McMahon. The motion passed 7-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Soham Sengupta and Kirsten Krueger. No board members voted against the motion.

#### **7. Action Items**

There were no action items to vote on.

#### **8. Reports and Discussion**

- a. Financial Report
- b. Superintendent Report
  - a. Lobbyist Contract
- c. Adult ELL Classes provided by MTCS
- c. Board Committees
  - a. These committees will combine with Cabinet committees
  - b. Creation of a Calendar Committee
  - c. Creation of a Scholarship Committee



## 9. Discussions

- a. MTCS Charity Basketball Fundraiser - Michael Durchslag presented an opportunity to host a basketball fundraising event including a basketball game during the day and a comedy show in the evening. The event will take place on Saturday, January 26, 2019. Michael requested seed money for the printing costs and food costs. This motion was made by Andrea Miller, 2nd by Kristen Krueger and passed 7-0 in favor of the motion.
- b. Superintendent Evaluation - Martin Lukaszewski reported on the progress of the evaluation. Board members will be getting further information on this in Jan.
- c. Board Meeting Date Changes. The following changes were approved
  - i. Board Meeting, Feb. 21, 2019
  - ii. Board Meeting, March 14, 2019
  - iii. Board Meeting, August 15, 2019

## 10. Upcoming Meetings/Events/Information

- a. Winter Break December 24, 2018 - January 4, 2019
- b. Virtual staff spent time volunteering at Feed My Starving Children
- c. Card was passed around to thank Senator Torres for visiting
- d. March 6, 2019 is Charter School Day at the Capital

## 11. Adjournment

Meeting was adjourned at 5:48pm