



Minnesota Transitions Charter School

Minutes of Regular Board Meeting Minutes

Thursday, February 21st, 2019

4:45 p.m.

At Minnesota Transitions Charter School District Office

2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Martin Lukaszewski called the meeting to order at 4:54pm

Martin Lukaszewski noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School (“**MTCS**”) Board of Directors. Martin Lukaszewski noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Martin Lukaszewski noted that as of the beginning of the meeting, the Board was made up of eight (8) Board Members. Martin Lukaszewski noted the presence/non-presence of the following Board Members:

- **Martin Lukaszewski** – Board Chair (present)
- **Britta Hagstrom** – Vice Chair (present)
- **Rebecca Juntunen** – Secretary/Treasurer (present)
- **Andrea Miller** – Teacher (present) *left at 5:30pm*
- **Sheila McMahon** – Teacher (present)
- **Kirsten Krueger** – Teacher (present) *entered at 5:00pm*
- **Soham Sengupta** – Teacher (present)
- **Julie Starkey** –Parent (not present)

Martin Lukaszewski noted that at the beginning of the Board meeting, the Board had eight (8) individuals currently holding the office of Director on the Board of Directors. Martin Lukaszewski noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Martin Lukaszewski noted that, of the eight (8) Board Members currently on the Board, six (6) were in attendance at the Board meeting. Martin Lukaszewski noted the presence of a quorum.

The following individuals were also present for the meeting:

- Brian Erlandson, Superintendent
- Kelly Dietrich, Special Ed Director
- Erin Schurman, Minute Recorder

3. Open Forum/Public Comment

It was noted by Martin Lukaszewski that there were no requests to speak.

4. Approval of Agenda

Andrea Miller made a motion to approve the agenda. The motion was seconded by Britta Hagstrom. There was no discussion. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

5. Consent Agenda

Andrea Miller made a motion to approve the Consent Agenda including the approval of the January Board, Finance and Committee minutes Accounts payable and HR employment updates. The motion was seconded by Soham Sengupta. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

6. Action Items

a. Surrogate Parent Policy – 2nd Read

Andrea Miller made a motion to approve the Surrogate Parent Policy – 2nd Read presented by Kelly Dietrich. The motion was seconded by Sheila McMahon. There was no discussion. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

b. 2019/2020 School Calendar

Andrea Miller made a motion to approve the 2019/2020 School Calendar as presented. The motion was seconded by Britta Hagstrom. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

c. E-learning Implementation 2020

Sheila McMahon made a motion to approve the E-learning Implementation 2020. The motion was seconded by Britta Hagstrom. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Kirsten Krueger, Sheila McMahon and Soham Sengupta. No board members voted against the motion.



d. Community Engagement Position

Soham Sengupta made a motion to approve the Community Engagement Position for the Banaadir and MTS programs. The motion was seconded by Kirsten Krueger. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Kirsten Krueger, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

e. Comprehensive Support Goals – Every Student Succeeds Act

Britta Hagstrom made a motion to approve the Comprehensive Support Goals. The motion was seconded by Kirsten Krueger. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Kirsten Krueger, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

7. Reports

- a. **Financial Report** – Presented by Board Treasury; Rebecca Juntunen
- b. **Superintendent Report** – Presented by Superintendent; Brian Erlandson
- c. **Board Committees** – Nothing to report.

8. Discussion

a. Board Training/Work Session 2019

Dates and times are still being discussed with MTCS Attorney; Trevor Helmers.

b. Native American Council/Ed

Bill Glenz will be leading the Tribal Nations Parent Voice Sessions.

c. All Staff Appreciation Week

Will have celebration at all sites. Organized by Erin Schurman

d. 2021 Calendar Discussion

Suggested year-round models. Send out surveys for feedback.

9. Adjournment

Meeting was adjourned at 6:37pm