



Minnesota Transitions Charter School

Minutes of Regular Board Meeting Minutes

Thursday, April 25th, 2019

4:45 p.m.

At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN 55406

1. Call to Order

Martin Lukaszewski called the meeting to order at 4:50pm

Martin Lukaszewski noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School (“**MTCS**”) Board of Directors. Martin Lukaszewski noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

2. Roll Call and Noting of Quorum

Martin Lukaszewski noted that as of the beginning of the meeting, the Board was made up of nine (9) Board Members. Martin Lukaszewski noted the presence/non-presence of the following Board Members:

- **Martin Lukaszewski** – Board Chair (present)
- **Britta Hagstrom** – Vice Chair (not present)
- **Rebecca Juntunen** – Secretary/Treasurer (present)
- **Andrea Miller** – Teacher (present)
- **Sheila McMahon** – Teacher (present)
- **Kirsten Krueger** – Teacher (present)
- **Soham Sengupta** – Teacher (present)
- **Julie Starkey** –Parent (not present)
- **Dick Ward** – Community Member (present)

Martin Lukaszewski noted that at the beginning of the Board meeting, the Board had nine (9) individuals currently holding the office of Director on the Board of Directors. Martin Lukaszewski noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Martin Lukaszewski noted that, of the nine (9) Board Members currently on the Board, seven (7) were in attendance at the Board meeting. Martin Lukaszewski noted the presence of a quorum.

The following individuals were also present for the meeting:

- Brian Erlandson, Superintendent
- Erin Schurman, Minute Recorder
- Bill Glenz, Director; MN Virtual
- Trevor Helmers, MTCS Attorney

3. Open Forum/Public Comment

It was noted by Martin Lukaszewski that there were no requests to speak.

4. Approval of Agenda

Becky Juntunen made a motion to approve the agenda with the amendment to add instructional calendar revision, due to inclement weather. The motion was seconded by Kirsten Krueger. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Kirsten Krueger, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. No board members voted against the motion.

5. Consent Agenda

Becky Juntunen made a motion to approve the Consent Agenda including the approval of the March board minutes, Accounts payable and HR employment updates. The motion was seconded by Sheila McMahon. The motion passed 7-0 with votes in favor from Becky Juntunen, Kirsten Krueger, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. No board members voted against the motion.

6. Action Items

a. Admissions Policy – First Read

Dick Ward made a motion for second read of admissions policy. The motion was seconded by Soham Sengupta. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Kirsten Krueger, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. No board members voted against the motion.

b. Elections Policy –First Read

Dick Ward made a motion for second read of elections policy. The motion was seconded by Soham Sengupta. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Kirsten Krueger, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. No board members voted against the motion.

c. Transportation Policy – Second Read

Dick Ward made a motion for the approval of the second read of the transportation policy. The motion was seconded by Soham Sengupta. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Kirsten Krueger, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. No board members voted against the motion.



d. MN Virtual Proposal

Sheila McMahon made a motion for the addition of a 6th grade program, staff and middle school electives to the MN Virtual HS. The motion was seconded by Andrea Miller. There was no discussion. The motion passed 6-0 with votes in favor from Becky Juntunen, Kirsten Krueger, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. Martin Lukaszewski abstained. No board members voted against the motion.

e. 2018/2019 Instructional Calendar Revision – Inclement Weather

Soham Sengupta made a motion to revise the 2018/2019 calendar due to inclement weather. The motion was seconded by Andrea Miller. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Kirsten Krueger, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. No board members voted against the motion.

7. Reports

- a. **Financial Report** – Presented by Board Treasury; Becky Juntunen
- b. **Superintendent Report** – Presented by Superintendent Erlandson
- c. **Board Committees** – Nothing to report.

8. Discussion

a. Bylaw Membership Discussion

The Board of Directors welcomed MTCS membership to give their pro/con opinion on what the definition of “Teacher” means to serve on the board for future terms. The below membership spoke being allowed 5 minutes.

Jill Larson; on behalf of the Virtual staff, Kelly Dietrich, Christine Schnaser, Tamara Schultz, Mary Becker and Mike Gerrahty.

9. Adjournment

Meeting was adjourned at 7:12pm