



## Minnesota Transitions Charter School

### Minutes of Regular Board Meeting Minutes

Thursday, March 14th, 2019

4:45 p.m.

At Minnesota Transitions Charter School District Office

2872 26<sup>th</sup> Avenue South, Minneapolis, MN 55406

#### 1. Call to Order

Martin Lukaszewski called the meeting to order at 4:54pm

Martin Lukaszewski noted that the meeting is a Regular Board Meeting of the Minnesota Transitions Charter School (“**MTCS**”) Board of Directors. Martin Lukaszewski noted that the meeting took place at Minnesota Transitions Charter School District Office located at 2872 26th Avenue South, Minneapolis, MN 55406.

#### 2. Roll Call and Noting of Quorum

Martin Lukaszewski noted that as of the beginning of the meeting, the Board was made up of eight (8) Board Members. Martin Lukaszewski noted the presence/non-presence of the following Board Members:

- **Martin Lukaszewski** – Board Chair (present)
- **Britta Hagstrom** – Vice Chair (present)
- **Rebecca Juntunen** – Secretary/Treasurer (present)
- **Andrea Miller** – Teacher (present)
- **Sheila McMahon** – Teacher (present)
- **Kirsten Krueger** – Teacher (not present)
- **Soham Sengupta** – Teacher (present)
- **Julie Starkey** –Parent ( not present)

Martin Lukaszewski noted that at the beginning of the Board meeting, the Board had eight (8) individuals currently holding the office of Director on the Board of Directors. Martin Lukaszewski noted that, to establish a quorum, the Board must have a majority of those Board members – meaning more than half – in attendance. Therefore, a quorum of the Board as currently configured requires five (5) Board Members in attendance. Martin Lukaszewski noted that, of the eight (8) Board Members currently on the Board, six (6) were in attendance at the Board meeting. Martin Lukaszewski noted the presence of a quorum.

The following individuals were also present for the meeting:

- Tamara Schultz, Chief Academic Officer
- Erin Schurman, Minute Recorder

**3. Open Forum/Public Comment**

It was noted by Martin Lukaszewski that there were no requests to speak.

**4. Approval of Agenda**

Becky Juntunen made a motion to approve the agenda. The motion was seconded by Sheila McMahon. There was no discussion. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

**5. Consent Agenda**

Andrea Miller made a motion to approve the Consent Agenda including the approval of the February Board, Finance and Committee minutes Accounts payable and HR employment updates. The motion was seconded by Sheila McMahon. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

**6. Action Items**

**a. Election of Community Member Dick Ward**

Becky Juntunen made a motion to appoint Dick Ward as an MTCS Community Member. The motion was seconded by Sheila McMahon. There was no discussion. The motion passed 6-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon and Soham Sengupta. No board members voted against the motion.

**b. Transportation Policy**

Becky Juntunen made a motion to approve the Transportation Policy as written. The motion was seconded by Soham Sengupta. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick ward and Soham Sengupta. No board members voted against the motion.

**c. February 2019 Budget**

Britta Hagstrom made a motion to approve February Budget noting the budget given is based on 1,065 ADM's. The motion was seconded by Andrea Miller. There was no discussion. The motion passed 7-0 with votes in favor from Becky Juntunen, Britta Hagstrom, Martin Lukaszewski, Andrea Miller, Sheila McMahon, Dick Ward and Soham Sengupta. No board members voted against the motion



**7. Reports**

- a. **Financial Report** – Presented by Board Treasury; Rebecca Juntunen
- b. **Superintendent Report** – Presented by Chief Academic Officer; Tamara Schultz
- c. **Board Committees** – Nothing to report.

**8. Discussion**

NA

**9. Adjournment**

Meeting was adjourned at 5:42pm