Minutes of Annual Meeting and Regular Board Meeting
Thursday, October 24, 2019

At Minnesota Transitions Charter School District Office
2872 26th Avenue South, Minneapolis, MN. 55406

1. Call to order—
   Martin Lukaszewski called the 2019 Annual Meeting to order at 5:19 pm

2. Color guard presented by the MTS Powell Leadership Academy JROTC cadets
   Pledge of allegiance

3. Mission
   *We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.*

4. Roll call and noting of quorum
   Seven members present, quorum noted.

5. Approval of agenda
   Motion to approve made by Renee Smetana, Seconded by Sheila McMahaon. No members voted against the motion.

6. Reports
   a. Superintendent’s State of the District—Presented by Brian Erlandson
   b. Annual Title & World’s Best Workforce report—presented by Tami Schultz

7. Presentation of election Results:
   a. Wendy Lorenz-Walraven, Administration
   b. Jacob Hinz, MTS Secondary
   c. Ismail Haji, Banaadir South

8. General Meeting Adjournment—5:56 adjourned
REGULAR BOARD MEETING MINUTES
October 24, 2019

1. Call to Order
   Martin Lukaszewski called the Meeting to order at 6:05pm

2. Pledge of Allegiance

3. MTCS Mission Statement
   We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.

4. Roll call and noting of quorum
   Martin Lukaszewski noted that as of the beginning of the meeting, the Board was made up 8 members,
   noted are the members and the quorum:
   Martin Lukaszewski — Board Chair (present)
   Britta Hagstrom — Vice Chair (present)
   Renee Smetana — Teacher (present)
   Kelly Nyberg — Teacher (present)
   Julie Starkey — Parent (not present)
   Sheila McMahon — Teacher (present)
   Dr. Gwen Jackson — Community member (present)
   Wendy Lorenz-Walraven — Licensed social worker (present)

5. Approval of agenda
   Motion to approve the agenda made by Renee Smetana, Seconded by Sheila McMahaon. No members voted against the motion.

6. Confirmation of election Results
   Motion to approve the election results: Wendy Lorenz-Walraven, Jacob Hinz, Ismail Haji, moved by Sheila McMahon, seconded by Kelly Nyberg. No members voted against the motion. Board is comprised of 9 members, with the election of:
   Jacob Hinz — Licensed teacher (present)
   Ismail Haji — Licensed teacher (present)
   Wendy Lorenz-Walraven — Licensed social worker (present)
   The board formally thanked Sheila McMahon for her service over the years.

7. Election of Officers
   Motion to elect Martin Lukaszewski as Board Chair made by Renee Smetana, and passes 7-0 and 1 abstention (Martin Lukaszewski).
   Martin move to nominate Britta Hagstrom as Vice Chair, passes 7-0 and 1 abstention (Britta Hagstrom).
   Martin move that Renee Smetana be nominated as Secretary Treasurer, passes 7-0 and 1 abstention (Renee Smetana).

8. Committee Appointments
   a. Board Specific
      Executive Committee: Martin Lukaszewski, Chair, Britta Hagstrom, Vice Chair, Renee Smetana Secretary Treasurer.
      Finance Committee: Renee Smetana, Jacob Hinz and Kelly Nyberg
      Academic Committee: Britta Hagstrom will Chair, Gwen Jackson, Ismail Haji and Tami
Schultz is ex officio.

Policy Committee: Wendy Lorenz-Walraven, Jacob Hinz with Trevor Helmers at their disposal

b. District specific
Marketing: Britta Hagstrom
Compensation: Kelly Nyberg
Technology: Renee Smetana
Diversity and Equity: Wendy Lorenz-Walraven

9. No discussion
10. Consent Agenda
   a. Approval of September Board Meeting Minutes
   b. Approval of September Finance Committee minutes
   c. Accounts Payables
   d. HR new hires, terminations and resignations
      Motion to approve the consent agenda made by Renee Smetana, seconded by Kelly Nyberg. No members voted against the motion, passes 8-0.

11. Reports
   a. Financial report—presented by Renee Smetana
   b. Superintendent report—included in General meeting reports
      Brian additionally reported on the pre-K program
   c. Board Committee reports (none)
      i. Executive
      ii. Policy
      iii. Academic

12. Discussions
   a. 2019-2020 Superintendent’s Evaluation (Mid-year)
      i. To be distributed at the Nov 21 meeting
      ii. Due to Chair Dec 2
      iii. Presented to Superintendent Dec 9
         » Discussed at Dec 19 meeting

13. Action items—signatory authorizations
    Motion made by Wendy Lorenz-Walraven to allow Martin Lukaszewski as Chair and Renee Smetana as Treasurer to have signatory authorization, seconded by Gwen Jackson. No members voted against the motion, passes 8-0.

14. Upcoming meetings
    Board training after next board meeting (Nov. 21)

15. Adjourn
    Motion made by Wendy Lorenz-Walraven to adjourn, seconded by Kelly Nyberg. No members voted against the motion, passes 8-0, meeting adjourned at 6:34.