



REGULAR BOARD MEETING

Thursday, December 19th, 2019 4:45 pm
 Minnesota Transitions Charter School District Office
 2872, 26th Avenue South, Minneapolis, MN 55406

1. Call to order at 5:00pm.
2. Pledge of Allegiance
I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.
3. MTCS Mission Statement:
We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.
4. Roll call and noting of quorum (*Roll by Voice - 9 current members, 5 constitutes quorum*), seven members present:
 - Martin Lukaszewski**, Board Chair (present)
 - Britta Hagstrom**, Vice-Chair (present)
 - Renee Smetana**, Secretary Treasurer (present)
 - Wendy Lorenz-Walraven**, Licensed Social Worker, teacher (present)
 - Kelly Nyberg**, teacher (present)
 - Jacob Hinz**, teacher (present)
 - Gwen Jackson**, community member (present)

Also in attendance: Many staff.
5. Approval of agenda
Motion to approve the agenda (as written or with the following changes...) Kelly moved to approve the agenda. The motion was seconded by Jacob Hinz. There was no discussion. The motion passed 7-0.
6. Open forum/public comment
7. Consent Agenda
 - a. Approval of the November Board Meeting Minutes
 - b. Approval of the November Finance Committee Minutes
 - c. Approval of the October Finance Committee Minutes
 - d. Accounts Payables
 - e. HR new hires, terminations and resignations
Motion to accept and approve the Consent Agenda. Motion to approve the consent agenda. Gwen Jackson moved to approve the agenda. The motion was seconded by Wendy Lorenz-Walraven. There was no discussion. The motion passed 7-0.
8. Reports - Academic Programs
 - a. Chief Academic Officer - Tami Schultz (Presentation - Strategic Plan)
 - b. MTS Secondary - Shawn Fondow (Presentation)
9. Reports - Board
 - a. Financial report

- i. December Finance Committee Meeting - Renee
 - ii. Auditor's Report - Schlenner Wenner and Co, Scott Marine.
- b. Superintendent's Report - provided by Brian Erlandson
- c. Board Committee reports
 - i. Executive - Did not meet
 - ii. Academic -Did not meet
 - iii. Policy - Did not meet, will need to schedule to discuss Policy on Practicums

10. Action Items

- a. SchlennerWenner and Co. Audit Report
Motion to accept findings as presented by the auditors, and to submit necessary documents to the Department of Education and Pillsbury United Community regarding these findings. Renee Smetana moved to approve the agenda. The motion was seconded by Gwen Jackson. There was no discussion. The motion passed 7-0.
- b. Accept Donation from Blue Mountain Community Foundation
 (Correct from WEM Foundation as listed in the posted agenda)
Motion to accept a \$500 donation from Blue Mountain Foundation to be used for students and families in need. Renee Smetana moved to approve the agenda. The motion was seconded by Wendy Lorenz-Walraven. There was no discussion. The motion passed 7-0.
- c. Policy Second Read
 - i. # 519 Interviews of Students by Outside Agencies and Access to Students During the School Day
Motion to accept as policy, Policy #519 Interviews of Students by Outside Agencies and Access to Students During the School Day. Britta Hagstrom moved to approve. The motion was seconded by Kelly Nyberg. There was no discussion. The motion passed 7-0.
- ci. Building Restructure Proposal
Motion to accept Proposal "B" structural changes for the 2020-2021 school year. Jacob Hinz moved to approve the agenda. The motion was seconded by Wendy Lorenz-Walraven. After discussion, the motion passed 7-0.
- e. Increased services via SMS
Motion to accept increased services via SMS Proposal (Proposal will provide an Onsite Building Manager for three days instead of currently contracted two days). Gwen Jackson moved to approve the agenda. The motion was seconded by Wendy Lorenz-Walraven. After discussion, the motion passed 7-0.
- f. MSHSL Foundation Grant
Motion to accept grant check from the Minnesota High School Foundation. Renee Smetana moved to approve grant. The motion was seconded by Britta Hagstrom. There was no discussion. The motion passed 7-0.

11. Discussions #1

- a. Upcoming meetings/events/information
- b. Board Meeting - January 23

12. Motion To Discuss Personnel Matters (Closed Session)

Closed Session pursuant to Minnesota Statutes section 13D.05, subdivision 3(a), to evaluate the performance of an individual subject to its authority.

The Board will now seek to enter into closed session pursuant to Minnesota

Statutes section 13D.05, subdivision 3(a) to evaluate the performance of Superintendent Brian Erlandson, who is an individual subject to the Board's authority. At our next open meeting, we will summarize the conclusions regarding the evaluation. Is there a motion to go into closed session?

Motion to go into a closed session of the December Board Meeting to discuss privately with the Superintendent regarding his mid-year evaluation. Renee Smetana moved to go into closed session. The motion was seconded by Kelly Nyberg. There was no discussion. The motion passed 6-0 (Jacob Hinz was not in the room).

The board will reconvene in closed session following a short break, in order to clear and reset the room.

The Board will now convene in closed session.

13. Discussions #2 (Closed Session)

a. 2019-2020 Superintendent's Evaluation (Mid-year)

- Forms distributed following Nov 21 meeting
- Due to Chair Dec 2
- Forms
 - Policy
 - Job Description
 - 2019-2020 Goals
 - Evaluation Form
- Presented to Superintendent Dec 10
- Discussed at Dec 19 meeting
(Closed Session - Details Presented at January Board Meeting)

14. Motion To Return To Open Session

15. Adjourn Meeting: 8:15pm