



REGULAR BOARD MEETING MINUTES

Thursday, January 28th, 2021, 4:45 pm
Minnesota Transitions Charter School District Office
2872, 26th Avenue South, Minneapolis, MN 55406

Pursuant to Minnesota Statute 13d.021, and the current State of Emergency in Minnesota due to the CoVid-19 pandemic, the Board Chair and Chief Legal Counsel for MTCS have determined that it is not prudent to conduct an in-person meeting of the School Board, nor is it feasible to allow any member of the public to be present at the regular meeting location in order to attend the meeting. All members will participate by electronic means. The Regular Board Meeting of Thursday, January 28th, 2021, will meet via Zoom conference call, and members of the public who wish to attend the meeting by do so by registering at the website below:

Meeting at

[https://zoom.us/meeting/register/tJwtf-ysqzwiGNUtoGcli-ClaqMx-uhNkXul](https://zoom.us/join/zoom/register/tJwtf-ysqzwiGNUtoGcli-ClaqMx-uhNkXul)

1. Call to order at 4:53 pm
2. Notes from Closed Door Session of December 17, 2020, Summary:

The last board meeting ended with a closed session to discuss the mid-year evaluation of our superintendent, Brian Erlandson. Members of the board were given an opportunity to submit their comments in writing prior to the board meeting and those comments were shared with the superintendent. At the meeting we discussed each of his goal areas with Brian. Board members were given the opportunity to verbally add any additional comments. Superintendent Erlandson was informed by the members of the board their appreciation of keeping the operations running smoothly especially when you consider the difficulties of this year. The covid-19 pandemic was already a hurdle for MTCS to navigate. Add the destruction from the George Floyd civil unrest and Superintendent Erlandson's workload did not become any easier. Overseeing the movement of programs into new locations while at the same time negotiating the return to the MTS/MTCS location on Minnehaha and Lake Street is a monumental task and Superintendent Erlandson has risen to the challenge.

Superintendent Erlandson has shown to be a good steward of the financial bottom line and has employed a very deliberate decision making process to ensure proper allocation of those dollars. The board added that he is consistently informing the board of his activities and provides a wealth of knowledge in the Superintendent reports.

A big part of communication, as noted by members of the board, is the amount of listening that Superintendent has done with stakeholders of our district. It was noted that feedback from our parents and others state that you have been genuine in those opportunities to communicate with our them, even during difficult conversations with our Elementary communities.

When it comes to professional and personal development, the board recognizes this can be difficult. However Superintendent Erlandson displayed growth in these areas by his involvement in different organizations, being a part of the legislative process, and his involvement as a co-author of a recently published article. The last comment in the mid-year evaluation stated that if you talk the talk, you better walk the walk. This is Superintendent Erlandson.

Superintendent Erlandson thanked the board for their kind words and stated he looked forward to continuing to work with the board to make MTCS the best it can be.

Unanimous consent of the board returned the board meeting back to open session which at that time, 7:05 pm, the board adjourned

3. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

4. MTCS Mission Statement

We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.

5. Roll call and noting of quorum (*Roll call by Voice - 9 current members, 5 constitutes quorum - Role call and Voting to be completed in the following order:*

- | | |
|--------------------------|-----------------------|
| a. Wendy Lorenz-Walraven | f. Jacob Hinz |
| b. Gwen Peyton | g. Tyler Frankhouse |
| c. Khaleef Warsame | h. Marisa Rivera Lugo |
| d. Carinna Tello | i. Martin Lukaszewski |
| e. KiloMarie Granda | |

Wendy Lorenz-Walraven, Licensed social worker, teacher (Present)

Gwen Peyton, Community member (Present)

Khaleef Warsame, Teacher (Present)

Carinna Tello, Parent (Not Present)

Jacob Hinz, Teacher (Present)

Tyler Frankhouse, Community member (Present)

Marisa Rivera Lugo, Teacher (Present)

Martin Lukaszewski, Board Chair (Present)

KiloMarie Granda, Parent (Not Present)

Also present: Brian Erlandson, Jenny Buck, Scott Marine, Ryan Schmidt, Ryan Meyer

6. Approval of agenda

Motion to approve the agenda made by Jacob Hinz and second by Wendy Lorenz-Walraven Roll call voice vote to approve, Wendy Lorenz-Walraven, Gwen Peyton, Khaleef Warsame,, Jacob Hinz, Tyler Frankhouse, Marisa Rivera Lugo and Martin Lukaszewski. Motion approved 7-0.

7. Open Forum/Public Comment

8. Consent Agenda

- a. Approval of December Board Minutes
- b. Approval of Accounts Payable
- c. HR resignations, terminations, new hires

Motion to approve the consent agenda as written made by Khaleef Warsame and second by Gwen Peyton. Roll call voice vote to approve, Wendy Lorenz-Walraven, Gwen Peyton, Khaleef Warsame, Jacob Hinz, Tyler Frankhouse, Marisa Rivera Lugo and Martin Lukaszewski. Motion approved 7-0.

9. Reports

- a. Board Chair Report - Marty
- b. Executive Board Report - Marty
- c. Financial Report - Report from Finance Committee - Tyler
- d. Superintendent's Report - Brian
- e. Board Committee reports (Meetings Weeks of 1/18, 2/16, 03/08, 4/12)

- i. Academic - Kelsey B (**Gwen**)
- ii. Policy - **Gwen (Marissa, KiloMarie, Khaleef)**
- iii. Compensation - Shawn F (**Jake**)
- iv. Diversity and Equity - **Wendy Lorenz-Walraven (Marisa, KiloMarie)**
- v. Technology - Bill Glenz (**Tyler**)
- vi. Marketing - Jenny Buck (**Carina**)

10. Action Items

- a. SchlennerWenner and Co. Audit Report
- a. Acceptance of Superintendent's Letter re: Employment

Motion to accept these findings as made by the auditors in this report made by Jacob Hinz and second by Tyler Frankhouse. Roll call voice vote to approve, Wendy Lorenz-Walraven, Gwen Peyton, Carinna Tello, Khaleef Warsame, Jacob Hinz, Tyler Frankhouse, Marisa Rivera Lugo and Martin Lukaszewski. Motion approved 8-0.

Motion to accept Superintendent's letter of intent of employment made by Wendy Lorenz-Walraven and second by Marisa Rivera Lugo. Roll call voice vote to approve, Wendy Lorenz-Walraven, Gwen Peyton, Carinna Tello, Khaleef Warsame, Jacob Hinz, Tyler Frankhouse, Marisa Rivera Lugo and Martin Lukaszewski. Motion approved 8-0.

11. Discussions

- a. Coronavirus - Most Recent Updates - Brian Erlandson, Martin Lukaszewski
- b. Upcoming Meetings:
 - i. February 25, 2021 (February Board Meeting)
 - ii. March 18, 2021 (March Board Meeting)
- c. Board Member Training--Marty will follow up with members about their responsibilities.

12. Adjourn Meeting at 6:09pm