



REGULAR/ORGANIZATIONAL MEETING AGENDA

Thursday, November 17, 2022 approximately 4:30 pm
Minnesota Transitions Charter School District Office
2872, 26th Avenue South, Minneapolis, MN 55406

Satellite Location:
Banaadir Elementary
1800 NE 2nd St, Minneapolis, MN 55418

[Digital Meeting Link](#)

1. Call to order @ **4:30 p.m.**
2. MTCS Mission Statement
We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.
3. Roll call and noting of quorum (Roll by Voice - 7 current members, 4 constitutes a quorum) - Role call and Voting to be completed in the following order:
 - a. Ismail Adam **-Not Present**
 - b. Terry Brown **-Present**
 - c. Tyler Frankhouse **-Present**
 - d. Martin Lukaszewski **-Present**
 - e. Mohamed Mahad Mire **-Present**
 - f. Sara Roberts **-Present**
 - g. Alinasir Samatar **-Not Present**
4. Conflict of Interest ([Policy #210](#))
Are there any members of the board possessing a conflict of interest on any of the agenda items listed. Please signify as to which item where a conflict of interest exists. **None**
5. Approval of agenda
Motion to approve the agenda (as written or with the following changes.)
Martin Lukaszewski moved and **Terry Brown** seconded to approve to accept the agenda as written.
Discussion: No
 - a. Ismail Adam **Not Present**
 - b. Terry Brown
 - c. Tyler Frankhouse
 - d. Martin Lukaszewski
 - e. Mohamed Mahad Mire
 - f. Sara Roberts
 - g. Alinasir Samatar **Not Present**Motion carries: **5-0-0**

6. Consent Agenda

- a. [Approval of October 27th Regular Meeting Minutes](#)
- b. [Approval of October 27th Annual Meeting Minutes](#)
- c. [Approval of Accounts Payable](#)
- d. [HR resignations, terminations, new hires](#)<https://mtcs.org/wp-content/uploads/2022/11/11-17-22-agenda-2.pdf>

Motion to approve Consent agenda as written (or with the following changes.)

Martin Lukaszewski moved and **Sara Roberts** seconded to approve the Consent Agenda as written (or with the following changes.)

Discussion: No

- a. Ismail Adam **Not Present**
- b. Terry Brown
- c. Tyler Frankhouse
- d. Martin Lukaszewski
- e. Mohamed Mahad Mire
- f. Sara Roberts
- g. Alinasir Samatar **Not Present**

Motion carries: **5-0-0**

7. Confirmation of [Election Results \(Policy #215\)](#)

Motion to approve the results of the 2022 Elections for the MTCS Board of Directors. Welcome Jessie, Katie, Brian, Sam, and Alinasir!

Martin Lukaszewski moved and **Terry Brown** seconded to approve *the results of the 2022 Elections for the MTCS Board of Directors*

Discussion: No

- a. Ismail Adam **Not Present**
- b. Terry Brown
- c. Tyler Frankhouse
- d. Martin Lukaszewski
- e. Mohamed Mahad Mire
- f. Sara Roberts
- g. Alinasir Samatar **Not Present**

Motion carries: **5-0-0** *Welcome Jessie, Katie, Brian, Sam, and Alinasir!*

8. Election of Officers ([MTCS Bylaws Article V](#))

- a. Chair - to be conducted by the 2021-2022 Board chair
Brian Lloyd voted 5-3 as Board Chair.
- b. Vice Chair - To be conducted by New Board Chair
Terry Brown voted 8-0 as Vice Chair.
- c. Secretary/Treasurer
Sara Roberts voted 8-0 as Secretary/Treasurer

9. Committee Appointments ([Policy #213](#))

- a. Committee appointments to be discussed and completed at the December meeting

10. Open forum/public comment ([Policy #206](#)) **One speaker: Martin Lukaszewski.**

11. Reports - Board

- a. Board Chair Report - **None at this time**
- b. [Finance Report](#) - **Presented by Sara Roberts**
- c. Superintendent's Report - **Presented by Shawn Fondow**
- d. ~~Board Committee Reports~~
 - i. ~~Academic~~
 - ii. ~~Compensation~~
 - iii. ~~Diversity and Equity~~
 - iv. ~~Technology~~
 - v. ~~Marketing~~

12. Action Items

- a. [Acceptance of the World's Best Workforce Report](#)
Motion to Accept the World's Best Workforce Report as it was presented at the 10/27 Annual meeting
Brian Lloyd moved and **Sara Roberts** seconded to approve *the Motion to Accept the World's Best Workforce Report as it was presented at the 10/27 Annual meeting*
Discussion: No
 - a. Jessie Bland
 - b. Terry Brown
 - c. Katie Davis
 - d. Tyler Frankhouse
 - e. Brian Lloyd
 - f. Mohamed Mahad Mire
 - g. Sara Roberts
 - h. Sam Trojan
 - h. Alinasir Samatar **Not Present**Motion carries: **8-0-0**

- b. [Naloxone Administration and Response Guidance](#)
Motion to Approve the Naloxone Administration and Response Guidance
Terry Brown moved and **Sara Roberts** seconded to approve *the Motion to Approve the Naloxone Administration and Response Guidance*
Discussion: /No
 - a. Jessie Bland
 - b. Terry Brown
 - c. Katie Davis
 - d. Tyler Frankhouse
 - e. Brian Lloyd
 - f. Mohamed Mahad Mire
 - g. Sara Roberts
 - h. Alinasir Samatar **Not Present**
 - i. Sam TrojanMotion carries: **8-0-0**

- c. [SMS Contract renewal and update for HR Services](#)
Motion to accept the updated contract with School Management Services for HR Services
Terry Brown moved and **Mohamed Mahad Mire** seconded to approve the *Motion to accept the updated contract with School Management Services for HR Services.*
Discussion: No
a. Jessie Bland
b. Terry Brown
c. Katie Davis
d. Tyler Frankhouse
e. Brian Lloyd
f. Mohamed Mahad Mire
g. Sara Roberts
h. Alinasir Samatar **Not Present**
i. Sam Trojan
Motion carries: **8-0-0**
- d. [MTCS Superintendent Succession Plan](#)
Motion to approve the MTCS Superintendent succession plan as submitted
Sara Roberts moved and **Brian Lloyd** seconded to approve the *Motion to approve the MTCS Superintendent succession plan as submitted.*
Discussion: No
a. Jessie Bland
b. Terry Brown
c. Katie Davis
d. Tyler Frankhouse
e. Brian Lloyd
f. Mohamed Mahad Mire
g. Sara Roberts
h. Alinasir Samatar **Not Present**
i. Sam Trojan
Motion carries: **8-0-0**
- e. Signatory Authorization - Chair, Treasurer signatures on documents/bank (added 11/17)
Motion to approve Board Chair (name) and Board Treasurer (name) as board signatory representatives on financial and other required business documents on behalf of the corporation (MTCS) and name Scott Marine as business administrator the authority to make electronic fund transfers and conduct financial business on behalf of the corporation.
Tyler Frankhouse moved and **Sam Trojan** seconded to approve the *Motion to approve Board Chair (name) and Board Treasurer (name) as board signatory representatives on financial and other required business documents on behalf of the corporation (MTCS) and name Scott Marine as business administrator the authority to make electronic fund transfers and conduct financial business on behalf of the corporation.*
Discussion: Yes/No
a. Jessie Bland

- b. Terry Brown
 - c. Katie Davis
 - d. Tyler Frankhouse
 - e. Brian Lloyd
 - f. Mohamed Mahad Mire
 - g. Sara Roberts
 - h. Alinasir Samatar **Not Present**
 - i. Sam Trojan
- Motion carries: **8-0-0**

13. Discussions

- a. Superintendent evaluation
 - i. Complete and return to me by December 2nd. Link to materials will be sent to the board.
- b. MSBA Board Self Evaluation
 - i. Complete to the best of your abilities by November 24th. This will be looked at closely during our meeting on January 5th
- c. Upcoming Meetings
 - i. December 8, 2022 Board Training Session Special meeting 4:45 PM
 - ii. December 22, 2022 Regular Board meeting at 4:45 PM
 - iii. January 5, 2023 Board Self-Evaluation Special meeting 4:45 PM
 - iv. January 26, 2023 Regular Board meeting at 4:45 PM
- d. Board member Affidavits and background check forms - Completed tonight

14. Adjournment @ 5:59 p.m.