



**MTCS BOARD MEETING AGENDA Minutes**  
Thursday, September 28, 2023, at approximately 4:30 pm  
Minnesota Transitions Charter School District Office  
2872, 26th Avenue South, Minneapolis, MN 55406

Digital Meeting Link

1. Call to order
2. MTCS Mission Statement  
*We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.*
3. Roll call and noting of the quorum (Roll by Voice - 6 current members, 5 constitutes a quorum) - Role call and Voting to be completed in the following order:

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| <ol style="list-style-type: none"><li>a. Tyler Frankhouse</li><li>b. Brian Lloyd</li><li>c. Sara Roberts</li></ol> | <ol style="list-style-type: none"><li>e. Sam Trojan</li><li>f. Nikki Reindary- Online does not count toward quorum</li></ol> |
|--|--|

d. Alinasir Samatar

4. Conflict of Interest (Policy #210)  
Are there any members of the board possessing a conflict of interest on any of the agenda items listed? Please signify to which item where a conflict of interest exists. **None**

5. Approval of Agenda  
*Motion to approve the agenda (as written or with the following changes.)*  
Sam Trojan moved and **Tyler Frankhouse** seconded to approve the agenda. Discussion: No.

- a. Tyler Frankhouse - **Aye**
- b. Brian Lloyd - **Aye**
- c. Sara Roberts - **Aye**
- d. Alinasir Samatar - **Aye**
- e. Sam Trojan - **Aye**

Motion carries: 5-0-0

6. Consent Agenda

- a. Approval of August 23rd Regular Meeting Minutes
- b. Approval of Accounts Payable and Wires
- c. HR resignations, terminations, new
- d. Approval of 2023-2024 Student Handbooks  
*Motion to approve Consent Agenda as written (or with the following changes).*

Sam Trojan moved and Tyler Frankhouse seconded to approve the agenda. Discussion: No. No Discussion was had

- a. Tyler Frankhouse - **Aye**
- b. Brian Lloyd - **Aye**
- c. Sara Roberts - **Aye**
- d. Alinasir Samatar - **Aye**
- e. Sam Trojan - **Aye**

Motion carries: 5-0-0

7. Open forum/public comment (Policy #206)

8. Reports - Board

- a. Board Chair Report- Announce Board Member Resignation/ Parent Seat, Discuss personal hygiene dispensers in both boys and girls restrooms as required by law. Board members recording minutes due to the board secretary being no longer available.
- b. Finance Report
- c. Executive Director Report
- d. Authorizer Report
  - i. Quality School Review Process (Contract Renewal)

9. Action Items

- a. Approval of Service agreement with T. Will Sports substitute physical education teachers for MTCS schools. Pre approval took place on August 31,2023

Motion to approve Service agreement with T. Will Sports substitute for physical education Sara Roberts moved and Tyler Frankhouse seconded to approve the Approval of Service agreement with T. Will Sports substitute physical education

.Discussion: Yes/No- Yes board members and superintendent discussed the need for phy ed teachers when school started and the urgency to find a solution

and the need to hire a phy ed substitution teacher company to fill need for phy ed teachers to facilitate gym classes due to lack of employed physical education teachers.

Vote:

- a. Tyler Frankhouse - **Aye**
- b. Brian Lloyd - **Aye**
- c. Sara Roberts - **Aye**
- d Alinasir Samatar - **Aye**
- e. Sam Trojan - **Aye**

Motion carries: 5-0-0

b.

c. Approve payment of Authorizer dues to PUC

Motion to approve Approve payment of Authorizer dues to PUC

Sam Trojan moved and Tyler Franklin seconded to approve the payment of Authorizer dues to PUC

.Discussion: Yes/No- Yes superintendent and board members discussed the need to pay authorizer dues to Pillsbury United to comply with the PUC agreement.

Vote:

- a. Tyler Frankhouse - **Aye**
- b. Brian Lloyd - **Aye**
- c. Sara Roberts - **Aye**
- d Alinasir Samatar - **Aye**
- e. Sam Trojan - **Aye**

d. Approve new position: Assistant to the Facilities Manager

Motion to approve Approve new position: Assistant to the Facilities Manager

Sara Roberts moved and Sam Trojan seconded to approve the Approval of Service agreement with T. Will Sports substitute physical education

.Discussion: Yes/No - Yes board members and superintendent discussed the need to hire a maintenance assistant due to just having one maintenance person servicing several seat-based facilities.

Vote:

- a. Tyler Frankhouse - **Aye**
- b. Brian Lloyd - **Aye**
- c. Sara Roberts - **Aye**
- d Alinasir Samatar - **Aye**
- e. Sam Trojan - **Aye**

10. Discussions  
Superintendent Review reminders

11. Adjournment