



MTCS BOARD MEETING AGENDA

Thursday, December 21, 2023, at approximately 4:30 pm
Minnesota Transitions Charter School District Office
2872, 26th Avenue South, Minneapolis, MN 55406

[Digital Meeting Link](#)

1. Call to order

Tyler called the meeting to order at 4:30 pm

2. MTCS Mission Statement

We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.

3. Roll call and noting of the quorum (Roll by Voice –9 current members, 5 constitutes a quorum) - Role call and Voting to be completed in the following order:

- | | |
|--|---|
| 1. <i>Imani Edwards</i> | 6. <i>Nikki Reinardy- present</i> |
| 2. <i>Zahra Farah- present as of 4:39 pm</i> | 7. <i>Sara Roberts- present</i> |
| 3. <i>Tyler Frankhouse- present</i> | 8. <i>Alinasir Samatar- present as of 4:40 pm</i> |
| 4. <i>Peter Rand- present</i> | 9. <i>Sam Trojan- present</i> |
| 5. <i>Allison Raney- present</i> | |

There is a quorum present to hold the meeting.

4. Conflict of Interest (Policy #210)

Are there any members of the board possessing a conflict of interest on any of the agenda items listed? Please signify to which item where a conflict of interest exists.

No conflicts of interests.

5. Approval of Agenda

Motion to approve the agenda (as written or with the following changes.)

Motion to approve by Sam

Seconded by Sara

No discussion
Vote approved 6-0-0

6. Consent Agenda
 - a. Approval of November Board Meeting Meeting Minutes
 - b. Approval of Accounts Payable and Wires
 - c. HR resignations, terminations, new Hires

Motion to approve Consent Agenda by Sam
Second by Peter

Discussion completed

Vote approved : 6-0-0

7. Open forum/public comment (Policy #206)

No public comment

8. Reports - Board
 - a. Board Chair Report
 - i. *Need to get committees up and going with new board members*
 - b. Finance Report
 - i. *Given by Scott Marine, finance director*
 - c. Executive Director Report
 - i. *Given by Shawn Fondow, Superintendent*

9. Action Items

- a. Finance Committee Membership (2 members needed)
**Follows open meeting law, must be posted 1 week (72 hrs?) prior*
Nikki- Chair of Finance, meets at 4:00 pm prior to Board Meeting
Board meeting members: Allison Raney, Sara Roberts

- b. Policy Committee Membership (up to 4 members)
 - i. setting of a meeting date
Chair of Policy Committee- Peter Rand
Members: Sam Trojan, Zarah Farah
Jan 11th at 4:00 pm via google meets, Peter sending calendar invite

- c. ~~Bylaw amendment to change Secretary/Treasurer position to be two separate positions.~~

~~—————*Motion to approve the proposed amendment to the Bylaws as present, Adding Article 5 section 7, which splits the Treasurer and Secretary positions.*~~

- d. ~~Election of Treasurer position~~

- e. Executive Committee membership (2 additional members) (added 12/21)

Discussion- none

Executive committee will continue to consists of chair, vice chair, secretary/finance positions (Tyler, Peter, Nikki)

f. Discussion regarding the impact of seat based secondary enrollment on MTCS finances next steps

Discussion

Motion by Allison for Shawn to approach A Chance to Grow about the lease options

Second by Sam

Approved 8-0-0

g. Discussion regarding the creation of a sick time bank benefit for employees

Discussion

Motion to explore a policy made by Peter

Second by Sam

Vote approved by 8-0-0

10. Closed Session for Superintendent Mid-Year Evaluation

- a. *Closed session pursuant to Minnesota Statutes section 13D.05, subdivision 3(a), to evaluate the performance of an individual subject to the Board's authority.*

Discussion

11. Discussions

- a. MSBA Conference 1/11 and 1/12
- b. Next Meeting Thursday January 25th 2024
- c. Addition of items to agenda
- d. Board Training certificates

12. Adjournment

Meeting adjourned at 6:56