



## MTCS BOARD MEETING AGENDA

Thursday, January 25, 2024, at approximately 4:30 pm  
Minnesota Transitions Charter School District Office  
2872, 26th Avenue South, Minneapolis, MN 55406

[Digital Meeting Link](#)

1. Call to order

*Tyler called the meeting to order at 4:30 pm*

2. MTCS Mission Statement

*We are a student-centered learning community that inspires and supports all learners to achieve excellence through equitable, relevant learning experiences.*

3. Roll call and noting of the quorum (Roll by Voice –9 current members, 5 constitutes a quorum) - Role call and Voting to be completed in the following order:

1. *Imani Edwards- **not present***
2. *Zahra Farah- **present***
3. *Tyler Frankhouse - **present***
4. *Peter Rand - **present***
5. *Allison Raney - **present***
6. *Nikki Reinardy - **present***
7. *Sara Roberts - **present***
8. *Alinasir Samatar- **not present***
9. *Sam Trojan - **present***

4. Conflict of Interest (Policy #210)

Are there any members of the board possessing a conflict of interest on any of the agenda items listed? Please signify to which item where a conflict of interest exists.

*No conflicts*

5. Approval of Agenda

*Motion to approve the agenda (as written or with the following changes.)*

*Motioned to approve the agenda: Sam*  
*Second by : Alison*  
*Passed: 7-0-0*

6. Consent Agenda
  - a. Approval of December Board Meeting Meeting Minutes
  - b. Approval of Accounts Payable and Wires
  - c. HR resignations, terminations, new Hires

*Motion to approve by Sara*  
*Second by Sam*  
*Passed: 7-0-0*

7. Open forum/public comment (Policy #206)

*No public comment*

8. Reports - Board
  - a. Executive Director Report
  - b. Board Chair Report
  - c. Policy Committee
    - i. Met and reviewed policies: 208, 506, 516.5 (narcan), 531 (pledge of allegiance), 613 (graduation), sick leave pool policy (new policy)
  - d. Finance Report

9. Action Items

- a. Addendum to Cady Agreement  
*Motion to approve the Addendum to the current Cady Building Maintenance contract.*

*Motion to approve: Peter*  
*Second: Alison*  
*Discussion*  
*Approved: 7-0-0*

- b. Bylaw amendment to change Secretary/Treasurer position to be two separate positions.

*Motion to approve the proposed amendment to the Bylaws as present, Adding Article 5 section 7, which splits the Treasurer and Secretary positions.*

*Motion to approve: Peter*  
*Second: Sara*  
*Discussion*  
*Did not approve, vote failed: 0-7-0*  
*Motioned failed*

c. Treasurer elections if item 9.b is passed

Not an action item any longer due to motion failing

d. Secretary elections if item 9.b is passed

Not an action item any longer due to motion failing

e. Sick Time Pool DRAFT

Discussion, sending back to policy for additional clarification

f. Discussion regarding the impact of seat based secondary enrollment on MTCS finances next steps

We need to step up our actions to draw new students to our seat based programs

g. *Signatory Authorizations - Chair, Treasurer signatures on documents/bank (added 1/25)*

*Motion to approve Board Chair (Tyler Frankhouse) and Board Treasurer (Nichole Reinardy) as board signatory representatives on financial and other required business documents on behalf of the corporation (MTCS) and name Scott Marine, Robert Plombon, Annemarie Lanning, and Shawn Fondow as business administrators the authority to make electronic fund transfers and conduct financial business on behalf of the corporation.*

Motion to approve: Sara  
Second: Sam  
No Discussion  
Approved: 7-0-0

#### 10. Discussions

- a. Next Meeting February 22,2024
- b. Strategic Plan Review
- c. Board Training certificate
- d. Training
  - i. Ali and Sara

#### 11. Adjournment

Meeting adjourned at 5:50 pm